



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

Report Type : Renewal
Inspection Type: Renewal

Date of Inspection: 5/2/2024,
Date of Report: 5/8/2024

Licensee Name(s)	License Number
Grand Traverse Academy	DC280362947
Capacity	Facility Name
126	Grand Traverse Academy
Program Type	Licensee Designee(s)
Center	Lindsey Meneau
Central Administrator(s)	Program Director(s) Name
	Lindsey Meneau Qualifications: R 400.8113(7)(f) (9). Date PD Approved: 10/20/2023
Facility Address	Mailing Address
1245 Hammond Road East, Traverse City, MI, 49686	1245 Hammond Road East, Traverse City, MI, 49686
Facility Phone Number	Facility Email Address
2319326953	meneaul@mygta.us

Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

If you have any questions regarding the report, please contact licensing consultant, Renee Libby, at (231) 357-3087. In the event that Renee Libby is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
608	6	3
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
15 : 175	5 : 9	0 : 0
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
50 : 50	8 : 8	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

Documentation of Required Inspections		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Center's School-building fire inspection certification form CCL-5043	4/5/2024	Signed by Superintendent

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8152(5)	Medication; administrative procedures. A child care staff member shall keep all medication out of the reach of children and shall return it to the child's parent or destroy it when the parent determines it is no longer needed or it has expired.	Two children enrolled in Quality Care had expired medications.	Repeat Violation Established Reference: : 5/19/2022 : Violation Established;
R 400.8131(6)	Professional development requirements. All child care staff members who work	I reviewed six child care staff member files. Two child care staff members did not complete 16 hours of	Violation Established

	<p>directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:</p>	<p>professional development in 2022 and 2023. One child care staff member completed fourteen hours of professional development in 2022, and two hours in 2023. The other child care staff member completed nine hours in 2022, and eleven hours in 2023.</p>	
R 400.8131(10)	<p>Professional development requirements. All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.</p>	<p>Two child care staff members did not complete CRP and First Aid training or certification within 90 days of hire.</p>	<p>Violation Established</p>
R 400.8143(1)	<p>Children's records. At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall</p>	<p>Several child information cards were incomplete/missing: parent work and work phone numbers, child's date of birth, and a signature date.</p>	<p>Repeat Violation Established</p> <p>Reference: : 1/15/2019 :Violation Established; : 1/22/2015 :Violation Established; : 3/1/2017 :Violation Established;</p>

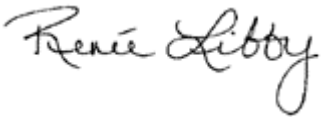
	keep it on file and accessible in the center.		
R 400.8143(6)	Children's records. Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:	I reviewed ten preschool child files. Two children did not have completed health appraisals within 30 days of enrollment. Exam dates and the restrictions section/information was missing from two health appraisals.	Violation Established
R 400.8152(9)	Medication; administrative procedures. A center shall maintain a record as to the time and the amount of medication given or applied, with the exception of medications described in subrule (8) of this rule, on a form provided by the department or a comparable substitute approved by the department. One form per medication is required. The signature of the child care staff member administering the medication must be included.	Two medication permission forms listed more than one medication.	Repeat Violation Established Reference: : 2/17/2021 :Violation Established;

Technical Assistance	
Rule Number	Rule
R 400.8173(2)	The current list of unsafe children's products that is provided by the department must be conspicuously posted in the center, as required by section 15 of the children's product safety act, 2000 PA 219, MCL 722.1065.
R 400.8134(4)	Guidelines for hand washing must be posted in food preparation areas, in toilet rooms, and by all hand washing sinks.
R 400.8173(9)	A first aid kit must be readily accessible to staff and securely stored in the center.

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
07:00 AM To 6:00 PM	07:00 AM To 6:00 PM	07:00 AM To 6:00 PM	07:00 AM To 6:00 PM	07:00 AM To 6:00 PM		

Bureau Recommendation

You have submitted an acceptable corrective action plan. I recommend the issuance of a regular license.

Approved By:			
			
5/8/2024			
Renee Libby			
Licensing Consultant	Date		