



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 20, 2022

James Coneset
Grand Traverse Academy
1245 Hammond Road East
Traverse City, MI 49686

RE: License #: DC280362947
Grand Traverse Academy
1245 Hammond Road East
Traverse City, MI 49686

Dear Mr. Coneset:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 05/17/2022 and 05/18/2022, I found 6 violation(s) listed below and explained in the attached report:

- R 400.8134(3)(a) Hand washing.**
- R 400.8143(6)(c) Children's records.**
- R 400.8152(2) Medication; administrative procedures.**
- R 400.8152(3) Medication; administrative procedures.**
- R 400.8152(4) Medication; administrative procedures.**
- R 400.8152(5) Medication; administrative procedures.**

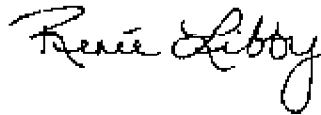
You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	1
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Renee Libby, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (231) 357-3087

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC280362947
Licensee Name:	Grand Traverse Academy
Licensee Address:	1245 Hammond Road East Traverse City, MI 49686
Licensee Telephone #:	(231) 932-6953
Licensee/Designee:	James Coneset, Designee
Name of Facility:	Grand Traverse Academy
Facility Address:	1245 Hammond Road East Traverse City, MI 49686
Facility Telephone #:	(231) 932-6953
Original Issuance Date:	08/18/2014
Capacity:	126
Age Range:	Ages 3 years 0 months Thru 12 years
Program Components:	PRESCHOOL SCHOOL AGE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 03/09/2022, 05/17/2022
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 03/09/2022
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: 03/25/2014

		No. of Records Reviewed
No. of children enrolled in care	89	15
No. of staff employed	10	6
No. of volunteers	0	0
No. of children present at time of inspection	59	
No. of staff present at time of inspection	8	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	59	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: In the "Aqua" wing, rooms 1, 2, 3 and 4 are approved for child care use. In the "Blue" wing, room 4 and the Preschool room are approved. The computer lab, large gym and small gym are also approved for child care use.
 Approved Program Director: Ms. Lindsey Meneau is the acting Program Director
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the onsite inspections, I observed preschool rest time, transition to outdoor play, indoor play and learning activities, quality care student arrival, snack, and school age outdoor play. Staff used appropriate guidance techniques and engaged in supportive interactions when speaking with children.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8134(Hand washing.

- (3) Staff and volunteers shall ensure that children wash their hands at all of the following times:
 - (a) Before meals, snacks, or food preparation experiences.

Quality care staff members did not ensure school age children washed their hands before snack. I observed three school age students as they took snack foods out of their backpacks and ate them outside on the playground. None of the children washed their hands before eating snack.

R 400.8143 Children's records.

- (6) Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:
 - (c) For preschoolers, within the preceding 12 months.

Licensee designees and the previous interim program director did not ensure that physical evaluations for preschoolers noting restrictions and signed and dated by a physician or the physician's designee, were on file within 30 days of enrollment. Only one preschool child was enrolled since the last renewal inspection on 09/27/2021. The second page of the child's physical evaluation form with restrictions information and the physician's signature and date was not present in the child's file.

R 400.8152 Medication; administrative procedures.

- (2) A child care staff member shall give or apply medication, prescription or nonprescription, only with prior written permission from a parent.

Licensee designees and the previous interim program director did not obtain prior written permission from parents for the administration of prescription or nonprescription medications. One school age child requires Benadryl in case of anaphylaxis. The medication was present, however written parent permission was not obtained for the administration of the medication as required.

REPEAT VIOLATION ESTABLISHED
LSR Dated 10/15/20221
Corrective Action Plan Dated 11/02/2021

R 400.8152 Medication; administrative procedures.

(3) All medication must be in its original container, stored according to instructions, and clearly labeled for a named child, including all nonprescription topical medications described in subrule (8) of this rule.

The program director and child care staff members did not ensure that all medication was in its original container, stored according to instructions, and clearly labeled for a named child, including all nonprescription topical medications described in subrule (8) of this rule. One school age child's nonprescription medication (generic Benadryl) was not in its original container indicating the dosage amount and specific medication information.

R 400.8152 Medication; administrative procedures.

(4) Prescription medication must have the pharmacy label indicating the physician's name, child's first and last name, instructions, name, and strength of the medication, and must be given according to those instructions.

The program director and child care staff members did not ensure prescription medication had the pharmacy label indicating the physician's name, child's first and last name, instructions, name, and strength of the medication. One child's epi-pen did not have the pharmacy label as required.

R 400.8152 Medication; administrative procedures.

(5) A child care staff member shall keep all medication out of the reach of children and shall return it to the child's parent or destroy it when the parent determines it is no longer needed or it has expired.

The program director and child care staff members did not return medication to a child's parent or destroy it when it expired. One child's Benadryl required in case of anaphylaxis expired in 2019.

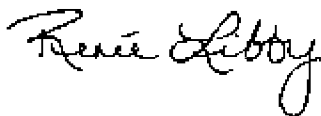
REPEAT VIOLATION ESTABLISHED
LSR Dated 10/15/20221
Corrective Action Plan Dated 11/02/2021

Technical Assistance and Consultation were provided on the following:

- R400.8330(23) – Children may not have beverage containers or food while they are walking around or playing. Quality Care schedules may need to be revised to allow time for children to wash their hands and eat snack before going outside.
- R400.8131 – Rules about Training/Professional Development hours for staff were reviewed including in-house training and documentation.
- A link to the 2020 Health and Safety refresher was sent via email for one staff member who completed Health and Safety Course 1 and 2 with a previous employer in 2018 and was hired just before the COVID shutdown in February of 2020.
- Rewrite the Quality Care daily routine to reflect what happens in the mornings, after school M-Th. and on Friday afternoons when school is not in session.
- Consider creating a weekly classroom safety checklist to include monitoring cupboards and drawers accessible to children as a way to ensure nothing dangerous, hazardous, or poisonous is accessible.
- Consider revising the center’s emergency plans and posting them in each classroom as well as placing them in “grab and go” binders/backpacks so they are accessible to staff in the event of emergency and building evacuation.
- Parent handbook revisions and enrollment paperwork were discussed in an effort to streamline paperwork requirements for licensing.
- School age statement of health were reviewed. An example form was provided.
- Check all health appraisals to ensure all required information is present including exam dates and restriction information.

IV. RECOMMENDATION

I recommend issuance of a regular license with increased monitoring to this child care center.



05/20/2022

Renee Libby
Licensing Consultant

Date