



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 26, 2023

Lindsey Meneau
Grand Traverse Academy
1245 Hammond Road East
Traverse City, MI 49686

RE: License #: DC280362947
Grand Traverse Academy
1245 Hammond Road East
Traverse City, MI 49686

Dear Ms. Meneau:

This letter is to advise you that the 05/22/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

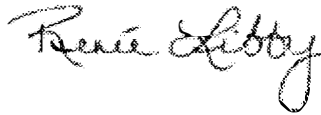
Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112(2)(a) Comprehensive background check; fingerprinting.	One child care staff member's Consent and Disclosure form was not the form provided by the department.	Licensee designee Ms. Meneau will have the staff member complete the correct form. Moving forward, the licensee designee will make sure the correct Consent and Disclosure form is used by only printing them from the CCBC website.	05/22/2023 Ongoing prior to individual being fingerprinted

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,

A handwritten signature in cursive script that reads "Renee Libby".

Renee Libby, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(231) 357-3087