



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 11, 2022

James Coneset  
Grand Traverse Academy  
1245 Hammond Road East  
Traverse City, MI 49686

RE: License #: DC280362947  
**Grand Traverse Academy**  
**1245 Hammond Road East**  
**Traverse City, MI 49686**

Dear Mr. Coneset:

This letter is to advise you that the 03/11/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

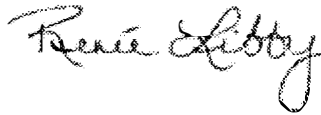
Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8113(7) Program director qualifications; responsibilities.	Proposed program director Ms. Lindsey Meneau has 14 semester hours/credits in early childhood education, or a related field. An additional 4 credit hours are needed in order for Ms. Meneau to qualify as program director.	Licensee designee Mr. Coneset will ensure that proposed program director Ms. Meneau completes 4 semester hours of early childhood coursework.	By 11/15/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,

A handwritten signature in cursive script that reads "Renee Libby".

Renee Libby, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(231) 357-3087