



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
ACTING DIRECTOR

3/13/2024

Sacha Standfest  
Traverse City Christian Schools  
753 Emerson Road, Traverse City, MI 49696

License Number: DC280313616

Dear Sacha Standfest,

This letter is to advise you that the 3/31/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8152(3)	During the renewal inspection, I observed two vials of Dr. Kid's Children's Allergy Relief medication in a plastic storage bag, not in its original container.	Program director/licensee designee Mrs. Falk will have parents obtain the directions, original container for Dr. Kid's Allergy Relief medication along with written authorization from the child's physician. To maintain compliance, the program director will review medication three times a year.	03/31/24
R 400.8152(6)	During the renewal inspection, I observed two vials of Dr. Kid's Children's Allergy Relief medication in a plastic storage bag, not in its original container, for a five-year-old child. We looked up	Program director/licensee designee Mrs. Falk will have parents obtain the directions, original container for Dr. Kid's Allergy Relief medication along withProgram	3/31/2024

	<p>the medication online and found that the 12.5 mg vials require a doctor's note for children under 6 years of age. The center did not have written authorization from the doctor to administer this medication.</p>	<p>director/licensee designee Mrs. Falk will have parents obtain the directions, original container for Dr. Kid's Allergy Relief medication along with written authorization from the child's physician. To maintain compliance, the program director will review medication three times a year.</p>	
R 400.8110(6)	<p>During the inspection, I found that child care staff members are not signing in or out of the preschool classroom and the afterschool classroom.</p>	<p>Program director/licensee designee Mrs. Falk will add a staff sign in and out column to the student daily sign in and out sheet. Staff will then sign in and out daily on the sheet. To maintain compliance, the program director will review staff sign in sheets weekly.</p>	3/21/2024
R 400.8131(12)	<p>During the renewal inspection, I found that Sacha Steadfast has not completed the 2022 MiRegistry Refresher and she has been employed at the center since 2021.</p>	<p>Sacha Standfest has completed the 2022 MiRegistry Refresher on 3/22/2024. To maintain compliance, the program director will review staff trainings three times a year.</p>	3/22/2024
R 400.8161(2)(h)	<p>During the renewal inspection, I found that the center did not have an individual plan for a child with an allergy to tree nuts/legumes and they did not have an individual plan for a child with allergies to</p>	<p>Program director/licensee designee Mrs. Falk worked with parent parents to create emergency care plans for each type of emergency for all children with chronic medical conditions. To maintain compliance, the</p>	3/21/2024

	amoxicillin/cipro/strawberries /avocados/oatmeal.	program director will review emergency care plans with parents twice a year.	
R 400.8161(1)(e)	During the inspection, I observed that the center did not have a separate plan for intruders and active shooters.	The licensee designee, Mrs. Standfest, will add a separate plan for intruders and active shooters to the Center's Emergency Plan of Action. To maintain compliance, the licensee designee will review the Center's Emergency Action plan three times a year.	3/21/2024

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Codie Mayhew at 231-342-5006 or mayhewc@michigan.gov. In the event that Codie Mayhew is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

Codie Mayhew, Licensing Consultant