



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

February 17, 2023

Tamara Wurst
Trinity Lutheran Church
1003 S Maple St
Traverse City, MI 49684

RE: License #: DC280265273
Trinity Lutheran School
1003 S Maple St
Traverse City, MI 49684

Dear Ms. Wurst:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

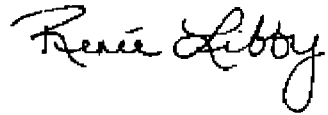
As a result of the renewal inspection on 1/30/2023, I did not find any rule or law violations. You will receive your regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at [Click or tap here to add phone number.](#)

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook, if applicable.

Sincerely,

A handwritten signature in black ink that reads "Renee Libby". The signature is written in a cursive style with a large, looped initial "R".

Renee Libby, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(231) 357-3087

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC280265273

Licensee Name: Trinity Lutheran Church

Licensee Address: 1003 S Maple St
Traverse City, MI 49684

Licensee Telephone #: (231) 946-2721

Licensee/Designee: Tamara Wurst, Designee

Name of Facility: Trinity Lutheran School

Facility Address: 1003 S Maple St
Traverse City, MI 49684

Facility Telephone #: (231) 946-3732

Original Issuance Date: 07/01/2004

Capacity: 69

Age Range: Ages 2 years 6 months Thru 12 years

Program Components: PRESCHOOL
SCHOOL AGE
BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 01/30/2023
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 01/09/2023
 Date of Lead Hazard Risk Assessment, if applicable: 03/31/2017
 Date of Documentation of Playground Compliance, if applicable: 02/20/2009

		No. of Records Reviewed
No. of children enrolled in care	89	15
No. of staff employed	7	5
No. of volunteers	0	
No. of children present at time of inspection	23	
No. of staff present at time of inspection	6	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	23	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Preschool 1, Preschool 2, the library, the gym, and the chapel are approved for child use.
 Approved Program Director: Ms. Tamara Wurst is the approved Program Director
 Approved Central Administrator: none
 Approved Variances: None
 Key Indicator Inspection: No.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the renewal inspection, I observed choice time, large group literacy time/book reading, large group games in the gym, gross motor activities, child departure, handwashing, and lunch. Child care staff members redirected children to appropriate activities when needed and used routines to support transitions from one activity to another.

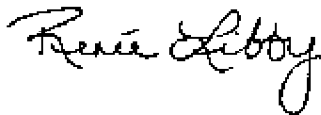
The facility is in compliance with all applicable rules and statutes.

Technical Assistance and Consultation were provided on the following:

- R400.8152(4) – prescription medication rules and labeling.
- Boxes with serrated edges, such as plastic wrap and wax paper boxes, must be inaccessible to children. Two of these boxes were moved from the back of a drawer to an inaccessible location during the inspection.
- Handwashing signs were reposted during the inspection. As a reminder, always check to make sure handwashing signs remain posted near all sinks.
- The new recall list was provided and posted during the inspection.
- Ensure that parents provide a work phone number or write “none” in that section on child information cards.
- Health appraisals must include the exam date (bottom right section on page 1) and the boxes in Section IV Recommendations checked by the physician indicating that the child does, or does not, have activity restrictions.
- Maximum group size rules were reviewed. Plans were made to ensure maximum group sizes are followed on the playground.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



02/17/2023

Renee Libby
Licensing Consultant

Date