



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

Report Type : Interim
Inspection Type: Interim

Date of Inspection: 4/30/2024
Date of Report: 5/3/2024

Licensee Name(s)	License Number
Trinity Lutheran Church	DC280265273
Capacity	Facility Name
69	Trinity Lutheran School
Program Type	Licensee Designee(s)
Center	Tamara L Wurst
Central Administrator(s)	Program Director(s) Name
	Tamara L Wurst Qualifications: R 400.8113(7)(d) (9). Date PD Approved: 2019-02-13
Facility Address	Mailing Address
1003 S Maple St, Traverse City, MI, 49684	1003 S Maple St, Traverse City, MI, 49684
Facility Phone Number	Facility Email Address
2319463732	twurst@tctrinityschool.org

Findings of the Inspection

A copy of this Interim inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when interim inspection reports are completed can be found under [Overview of Licensing Reports](#).

The purpose of the Interim inspection was to determine compliance with applicable licensing statutes and administrative rules for child care Center.

During the Interim inspection, licensing consultant Renee Libby found 1 violations. The violations are listed and explained below. An acceptable written corrective action plan was received on 5/2/2024.

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If you have any questions regarding the report, please contact licensing consultant, Renee Libby, at (231) 357-3087. In the event that Renee Libby is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

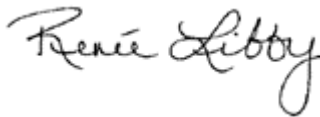
Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
142	1	2
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
15 : 87	5 : 11	0 : 0
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
44 : 44	7 : 7	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8143(1)	Children's records. At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.	Multiple child information cards were incomplete/ missing information including; date of admission, parent work and work phone numbers, allergies/special needs/special instructions information, physician's phone number, and the name of the center in the permission to obtain emergency medical treatment section.	Repeat Violation Established Reference: : 3/5/2017 :Violation Established; : 2/10/2019 :Violation Established; : 2/28/2021 :Violation Established;

Technical Assistance	
<i>Rule Number</i>	<i>Rule</i>
R 400.8143(2)	Child information cards must be reviewed and updated by parents at least annually and when the center becomes aware of changes.

R 400.8143(6)(c)	<p>Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee.... The physical evaluation must be performed within 1 of the following time limits:</p> <p>For preschoolers, within the preceding 12 months.</p>
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Bureau Recommendation	
You have submitted an acceptable corrective action plan. I recommend no change in the status of the license.	

Approved By:			
			
5/3/2024			
Renee Libby Licensing Consultant	Date		