



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 20, 2022

Tamara Wurst
Trinity Lutheran Church
1003 S Maple St
Traverse City, MI 49684

RE: License #: DC280265273
Trinity Lutheran School
1003 S Maple St
Traverse City, MI 49684

Dear Ms. Wurst:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 05/11/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the interim inspection, I observed outdoor play, indoor play, large group literacy time, child departure, after school arrival, snack, and bodily care routines.

As a result of the inspection, I did not find any rule or law violations.

Technical Assistance and Consultation were provided on the following:

- Emergency care plans for children with chronic medical conditions as identified on child information records. Food sensitivities should have additional documentation when identified by parents.
- Parents must review and update child information cards annually or when information changes by initialing and dating the bottom of the card.
- Outdoor play surfacing depth needs to be increased. All outdoor play equipment must be inspected by a certified playground inspector at time of installation. Children may only play on equipment that is approved for their age group.
- Health appraisals must include information from the physician noting restrictions and if the child is in good health.

- Abuse/neglect statements, and PSOR clearances for supervised volunteers, such as those from the ISD, must be obtained before they have contact with children. They are also required to sign in and out in a manner that allows for licensing to review these records upon request. It is recommended that arrival and departure times be added to staff sign/in out records.

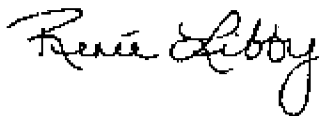
During calendar year 2021	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Renee Libby, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (231) 357-3087