



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 7, 2023

Kimberly Gallagher
Montessori Children's House, Grand Traverse
5363 N. Long Lake Road
Traverse City, MI 49685

RE: License #: DC280247187
Montessori Children's House, Grand Traverse
5363 N. Long Lake Road
Traverse City, MI 49685

Dear Ms. Gallagher:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 6/7/2023, I found 6 violations. The violations are listed below and explained in the attached report:

R 400.8128	Staff; volunteer; tuberculosis.
R 400.8131(10)	Professional development requirements.
R 400.8152(6)	Medication; administrative procedures.
R 400.8179(8)(c)	Program.
R 400.8330(11)	Food services and nutrition generally
R 400.8380(1)	Maintenance of premises.

Due to the violations, you must send us a corrective action plan by 6/28/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.

- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

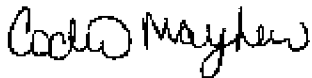
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Codie Mayhew, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30837
 Lansing, MI 48909
 (231) 342-5006 – Cell
 (517) 284-9730- Main
 (517)-763-0217- Fax
 MayhewC@michigan.gov

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC280247187

Licensee Name: Montessori Children's House, Grand Traverse

Licensee Address: 5363 N. Long Lake Road
Traverse City, MI 49685

Licensee Telephone #: (231) 929-9325

Licensee/Designee: Kimberly Gallagher, Designee

Name of Facility: Montessori Children's House, Grand Traverse

Facility Address: 5363 N. Long Lake Road
Traverse City, MI 49685

Facility Telephone #: (231) 929-9325

Original Issuance Date: 06/17/2002

Capacity: 232

Age Range: Ages Birth Thru 12 years

Program Components: TRANSPORTATION
PRESCHOOL
SCHOOL AGE
INFANT/TODDLER
FOOD SERVICE
BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 06/01/2023
 Date of Environmental Health Inspection: 04/10/2023
 Date of Fire Safety Inspection: 05/05/2023
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: Needed

		No. of Records Reviewed
No. of children enrolled in care	232	10
No. of staff employed	53	5
No. of volunteers	0	0
No. of children present at time of inspection	109	
No. of staff present at time of inspection	53	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	109	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Toddler Rooms: #1 and #2, Toddler Large Motor Room, Infant Room #3, Primary rooms: #4, #5, and #6. Nap Room #7, Elementary Rooms: East, West, Upper, Art, Latchkey Common Area, Music Rooms, Gym, and Library.
 Approved Program Director: Michele Shane
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, I observed 8 classrooms. While onsite, I observed programming, the before school program, transportation, outdoor play, lunch, snack time, diapering, and naptime. Each classroom was compliant with ratio and maximum group size requirements. Each classroom had a sufficient amount of developmentally age-appropriate toys and equipment. All caregivers were observed

being nurturing toward the children. The outdoor play is located behind the school. It features elevated play equipment and various other outdoor play equipment.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8128 Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

Ms. Gallagher did not ensure that the center maintains TB test results for each child care staff member. During the inspection, child care staff member Sarah Davis did not have TB test results on file at the center.

REPEAT VIOLATION ESTABLISHED
LSR DATED: 09/20/2019 and 11/05/2021
CORRECTIVE ACTION PLAN DATED: 10/09/2019 and 11/09/2021

R 400.8131 Professional development requirements.

(10) All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.

Ms. Gallagher did not ensure that all child care staff members who work directly with children are certified in CPR and first aid certification within 90 days of hire. During the inspection, I found that child care staff members Jasmine Kaggwa and Katie Burley had not completed CPR and First aid training within 90 days of hire.

R 400.8152 Medication; administrative procedures.

(6) A child care staff member shall give or apply any prescription or nonprescription medication according to the directions on the original container, unless otherwise authorized by a written order of the child's physician.

Ms. Gallagher did not ensure that all child care staff members gave or applied prescription or nonprescription medication according to the directions on the original container, unless otherwise authorized by a written order of the child's physician. During the inspection, I found two bottles of Infant Tylenol for a 14-month-old child which required written authorization from a physician for children under the age of two years old.

R 400.8179 Program.

(8) Tummy time is required daily for all infants under 12 months of age, and must meet all of the following requirements:

(c) During tummy time, infants shall not be placed on or near soft surfaces, including but not limited to cushions, pillows, or padded mats.

Ms. Gallagher did not ensure infants during tummy time were not placed on soft surfaces, including but not limited to cushions, pillows, or padded mats. During the inspection, I observed a blanket on the floor in the infant classroom which was used for tummy time.

R 400.8330 Food services and nutrition generally.

(11) A center shall not serve infants and toddlers or allow them to eat foods that could easily cause choking, including but not limited to, popcorn, seeds, nuts, hard candy and uncut round foods such as whole grapes and hot dogs.

Ms. Gallagher did not ensure that infants and toddlers were not served foods that could easily cause choking. During the inspection, I observed child care staff members serving toddlers whole slices of watermelon in classroom 122, 126, and classroom 133.

R 400.8380 Maintenance of premises.

(1) The premises must be maintained in a clean and safe condition and must not pose a threat to health or safety.

Ms. Gallagher did not ensure that the premises was maintained in a clean and safe condition which did not pose a threat to health or safety. During the inspection, I observed a Ninja blender with three blade components on the counter next to the child use sink accessible to children.

REPEAT VIOLATION ESTABLISHED

LSR DATED: 09/20/2019

CORRECTIVE ACTION PLAN DATED: 10/09/2019

Technical Assistance and Consultation were provided on the following:

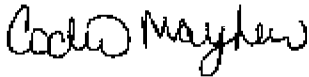
- I provided guidance on individual plans for children with chronic medical conditions including allergies and I provided templates to create individual plans for children with chronic medical conditions.
- I provided guidance on the center ensuring rescue medications are easily accessible.
- Please ensure that all garbage bags, storage bags, and grocery bags are inaccessible to children.
- A new outdoor playground is being installed next month. Ms. Gallagher understands that the new playground needs to be inspected by a qualified playground inspector. A list of playground inspectors was sent to Ms. Gallagher.
- I provided guidance on supervised volunteers. Supervised volunteers must sign an abuse and neglect statement, have PSOR completed, sign into the classroom, and they need to be listed on the last page of the staffing plan.
- **R 400.8143(3)- Technical Assistance:** For children under school-age, at the time of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center one of the following: a. A certificate of immunization

showing a minimum of 1 dose of each immunizing agent specified by the department of health and human services (DHHS). b. A copy of a waiver addressed to DHHS and signed by the parent stating immunizations are not being administered due to religious, medical, or other reasons.

- **R 400.8161(8)- Technical Assistance:** Each child care staff member shall be trained at least twice a year on his or her duties and responsibilities for all emergency procedures referenced in subrule (1) of this rule.
- **R 400.8315(6)- Technical Assistance:** Poisonous or toxic materials must not be stored with food, food service equipment, utensils, or single-service articles.
- **R 400.8330(24)(c)-Technical Assistance:** Child care staff members shall foster and facilitate toddlers' independence, language, and social interactions by doing all of the following: (c) Sitting with toddlers during meal times.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend the issuance of a regular license.



06/07/2023

Codie Mayhew
Licensing Consultant

Date