



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 22, 2023

Kimberly Gallagher
Montessori Children's House, Grand Traverse
5363 N. Long Lake Road
Traverse City, MI 49685

RE: License #: DC280247187
Montessori Children's House, Grand Traverse
5363 N. Long Lake Road
Traverse City, MI 49685

Dear Ms. Gallagher:

This letter is to advise you that the 06/20/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8128	During the inspection, child care staff member Sarah Davis did not have TB test results on file at the center.	Ms. Gallagher reported that Ms. Davis has obtained her TB test results and they are on file. To maintain compliance, the licensee designee will ensure that TB test results are on file for new employees. She will also review staff records every 90 days to ensure compliance.	06/15/2023
R 400.8131(10)	During the inspection, I found that child care staff members Jasmine Kaggwa and Katie Burley had not completed CPR and First aid training within 90 days of hire.	Ms. Gallagher reported that Ms. Burley and Ms. Kaggwa are scheduled to complete CPR and first aid certification on 08/29/2023 through the Red Cross. The licensee designee will	08/31/2023

		research an additional way to get staff certified in first aid and CPR other than every two-year Red Cross training that we do as a full staff. Then she will ensure that new staff who does not have the opportunity to attend the August Red Cross training is able to complete the alternative. The licensee designee will review staff paperwork every 90 days to ensure compliance.	
R 400.8152(6)	During the inspection, I found two bottles of Infant Tylenol for a 14-month-old child which required written authorization from a physician for children under the age of two years old.	Ms. Gallagher reported that parents have been contacted to obtain missing written authorizations from physicians. A more thorough analysis of incoming medication and its accompanying paperwork will be done to ensure all necessary forms are in place before medication is administered and placed with other medications. The licensee designee will review medications and their accompanying paperwork every 30 days to ensure compliance.	06/08/2023
R 400.8179(8)(c)	During the inspection, I observed a blanket on the floor in the infant classroom which was used for tummy time.	Ms. Gallagher reported the blanket has been removed from the infant classroom. To maintain compliance, the licensee designee will ensure blankets are not used for tummy time again. The center will maintain these soft mats instead. The program director will observe and monitor tummy time at least once per week to ensure compliance.	06/01/2023
R 400.8330(11)	During the inspection, I observed child care staff members serving toddlers	Ms. Gallagher reported that all food will be cut into ½ inch pieces for all toddlers. The program	05/25/2023

	whole slices of watermelon in classroom 122, 126, and classroom 133.	director will monitor toddler meals at least twice per week to ensure food is cut into ½ inch pieces and there are no choking hazards.	
R 400.8380(1)	During the inspection, I observed a Ninja blender with three blade components on the counter next to the child use sink accessible to children.	Ms. Gallagher reported that the Ninja blender and other kitchen appliances are no longer accessible to children. To maintain compliance, the licensee designee will ensure that all kitchen appliances will be stored up and away from child access and only used by a guide or support staff in the classroom, then promptly put away, this will be checked and confirmed each morning by the lead teacher.	06/01/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Codie Mayhew, Licensing Consultant
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