



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

MARLON I. BROWN, DPA  
ACTING DIRECTOR

September 7, 2023

Kelly Gignilliat  
Jessica Anderson  
Traverse City Area Public Schools  
412 Webster Street  
Traverse City, MI 49686

RE: License #: DC280088227  
**TCAPS Child Care - Westwoods**  
**1500 Fisher Road**  
**Traverse City, MI 49685**

Dear Ms. Anderson:

This letter is a follow-up to the Department’s findings regarding the interim inspection conducted at your center on 09/07/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the interim inspection, I observed two classrooms. The GSRP program is currently not operating. While onsite, I observed programming, nap time, and snack time. In the tuition-based preschool classroom, there were 18 children with two child care staff members. In the preschool to K blended classroom, there were 13 children with two child care staff members. Each classroom had a sufficient amount of developmentally age-appropriate equipment and toys. All child care staff members were observed being nurturing toward the children. I observed child care staff members in both classrooms sitting with children and rubbing their backs during nap time. The center uses the Creative Curriculum to support early education with the children. The outdoor play area is located in the back of the school. There was adequate surfacing under elevated play equipment.

As a result of the inspection, I did not find any rule or law violations.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>

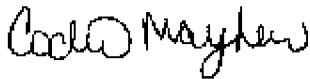
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0
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You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Codie Mayhew, Licensing Consultant  
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