



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

November 10, 2022

Kelly Gignilliat
Jessica Anderson
Traverse City Area Public Schools
412 Webster Street
Traverse City, MI 49686

RE: License #: DC280088217
TCAPS Child Care - Courtade
1111 Rasho Rd
Traverse City, MI 49686

Dear Ms. Anderson:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 11/10/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the inspection, I observed two classrooms. There were 26 children present with five child care staff members. While onsite, I observed snack time, nap time, programming, gym time, and free play. I observed child care staff members in the GSRP classroom reviewing rules with the children during snack time. Child care staff members properly three-stepped the tables after snack time and they enforced handwashing rules with the children. In the blended tuition-based classroom, I observed staff assisting children with transitioning to the nap time. Child care staff members provided children who were awake during nap time quiet activities. Staff and child records were organized and compliant with licensing requirements. The center uses the Creative Curriculum by Teaching Strategies to support early education programming in the classroom. The outdoor play area is fenced in and located in the back of the school. It features various equipment like swings, a sandbox, and climbers.

Technical Assistance and Consultation were provided on the following:

- I provided guidance on supervised volunteer requirements.
- I provided guidance on individual emergency plans for children chronic medical conditions.

- Please ensure that all storage bags, grocery bags, and garbage bags are inaccessible to children.
- **R 400.8161(2)(h)- Technical Assistance:** Please ensure that individual plans for children with chronic medical conditions identify how the child will be accommodated in each type of emergency. Please identify how children will be accommodated during fire, tornado, natural man/woman made events, and crisis management.

As a result of the inspection, I did not find any rule or law violations.

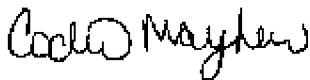
During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Codie Mayhew, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (231) 342-5006 – Cell
 (517) 284-9730- Main
 (517)-763-0217- Fax
 MayhewC@michigan.gov

