



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 23, 2023

Kelly Gignilliat
Jessica Anderson
Traverse City Area Public Schools
412 Webster Street
Traverse City, MI 49686

RE: License #: DC280088216
TCAPS Child Care - Silver Lake
5858 Culver Rd
Traverse City, MI 49685

Dear Ms. Gignilliat:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 01/20/2023 and 01/23/2023, I did not find any rule or law violations. You will receive your regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Codie Mayhew". The signature is written in a cursive style with a large, looped initial "C".

Codie Mayhew, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(231) 342-5006 – Cell
(517) 284-9730- Main
(517)-763-0217- Fax
MayhewC@michigan.gov

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC280088216

Licensee Name: Traverse City Area Public Schools

Licensee Address: 412 Webster Street
Traverse City, MI 49686

Licensee Telephone #: (231) 933-1781

Licensee/Designee: Kelly Gignilliat, Designee

Name of Facility: TCAPS Child Care - Silver Lake

Facility Address: 5858 Culver Rd
Traverse City, MI 49685

Facility Telephone #: (231) 933-3660

Original Issuance Date: 09/07/1999

Capacity: 100

Age Range: Ages 3 years 0 months Thru 12 years

Program Components: GSRP
PRESCHOOL
SCHOOL AGE
FOOD SERVICE
BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 01/20/2023 and 01/23/2023
 Date of Environmental Health Inspection: 01/10/2023
 Date of Fire Safety Inspection: 12/15/2022
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: 4/18/2019

		No. of Records Reviewed
No. of children enrolled in care	100	10
No. of staff employed	17	5
No. of volunteers	3	3
No. of children present at time of inspection	30	
No. of staff present at time of inspection	6	
No. of volunteers present at time of inspection	2	
No. of children interviewed/observed	30	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input type="checkbox"/>

Approved Child Use Space: Classrooms 120, 121, 55, cafeteria, gymnasium, and library.

Approved Program Director: Molly Callery
 Approved Central Administrator: Jessica Anderson.
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

The center has a tuition preschool classroom, two GSRP classrooms, and an afterschool program. During the inspection, I observed snack, nap time, recess, programming, and the afterschool program. The center was found to be in compliance with ratio requirements and maximum group sizes. All child care staff members were observed positively reinforcing behavior with the children. They were compliant with handwashing requirements, and they followed the three-step method.

Each classroom had a sufficient amount of developmentally age-appropriate equipment accessible to children. The outdoor play area features swings, climbers, slides, and various other age-appropriate equipment.

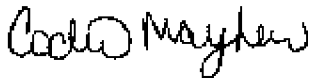
The facility is in compliance with all applicable rules and statutes.

Technical Assistance and Consultation were provided on the following:

- Please ensure that all plastic storage bags are not accessible to children in the classroom.
- Barb Bostik needs to have parent permission to take children out of the classroom for services. She needs to either be listed on the child information card or parents can sign a center created form to allow permission for the children to receive services outside of the licensed classroom.

IV. RECOMMENDATION

I recommend the issuance of a regular license.



01/23/2023

Codie Mayhew
Licensing Consultant

Date