



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 2, 2022

Kelly Gignilliat
Jessica Anderson
Traverse City Area Public Schools
412 Webster Street
Traverse City, MI 49686

RE: License #: DC280088216
TCAPS Child Care - Silver Lake
5858 Culver Rd
Traverse City, MI 49685

Dear Ms. Anderson:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 05/02/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the inspection, I reviewed fire safety, sleep equipment, child records, background check records, MiRegistry Trainings, child-child care staff member interactions, tornado/fire drills, criminal background paperwork, diapering/toileting, and programming. The center consists of two classrooms: GSRP and Tuition-based. While onsite, I observed lunch, naptime, and programming. The center was found compliant with ratio and group size requirements. Both classrooms had a sufficient amount of developmentally age-appropriate equipment accessible to children. In each classroom, I observed an imaginative play area, an art area, reading area, and various materials to support early science and early math. The GSRP classroom also has a pet turtle. The center uses the Creative Curriculum by Teaching Strategies to meet the educational needs of the children. The children have access to a large outdoor play area adjacent to the school. All child care staff members were observed being nurturing toward the children. I observed child care staff members offering children quiet activities, reading to children, and assisting children with falling asleep during nap time.

The violations that were found are:

R 400.8161 Emergency procedures.

(2) The written procedures must include all of the following:

(h) A plan for how children with chronic medical conditions will be accommodated during each type of emergency.

Ms. Anderson did not ensure that a plan for how children with chronic medical conditions will be accommodated during each type of emergency. During the inspection, I found that there was a child with an aortic cuspid with regurgitation diagnosis without a plan and a child with an allergy to tomatoes and strawberries without a plan in the GSRP classroom. In the tuition-based classroom, I found that there was a child with an allergy to amoxicillin without a plan.

Technical Assistance and Consultation were provided on the following:

- I provided three licensing rule books.
- I provided guidance on plans for children with chronic medical conditions.
- We discussed that all files, including subs, must be accessible onsite at all times.

Due to the violations, you must send us a corrective action plan by 05/22/2022. You can use our corrective action plan form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

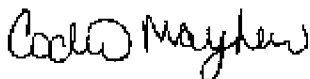
During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our website under Statewide Search for Licensed Child Care Centers and Homes. A description of when inspection letters are completed can be found under Overview of Licensing Reports.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Codie Mayhew, Licensing Consultant
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