



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

Report Type : Interim
Inspection Type: Interim

Date of Inspection: 4/9/2024
Date of Report: 4/16/2024

Licensee Name(s)	License Number
Traverse City Area Public Schools	DC280082139
Capacity	Facility Name
100	TCAPS Child Care - Willow Hill
Program Type	Licensee Designee(s)
Center	Kelly Ann Gignilliat Jessica L Anderson
Central Administrator(s)	Program Director(s) Name
Jessica L Anderson	Carly Lee Lafreniere Qualifications: R 400.8113(7)(f) (9). Date PD Approved: 2023-12-01
Facility Address	Mailing Address
1250 Hill St, Traverse City, MI, 49684	412 Webster Street, Traverse City, MI, 49686
Facility Phone Number	Facility Email Address
2319331781	andersonje@tcaps.net

Findings of the Inspection

A copy of this Interim inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when interim inspection reports are completed can be found under [Overview of Licensing Reports](#).


The purpose of the Interim inspection was to determine compliance with applicable licensing statutes and administrative rules for child care Center.

As a result of the Interim inspection(s) on 4/9/2024, licensing consultant Codie Mayhew did not find any rule or law violations.

If you have any questions regarding the report, please contact licensing consultant, Codie Mayhew, at 231-342-5006. In the event that Codie Mayhew is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
137	0	0
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10 : 65	10 : 22	0 : 0
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
17 : 17	6 : 6	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

Bureau Recommendation
I recommend no change in the status of the license.

Approved By:			
			
04/16/2024			
Codie Mayhew Licensing Consultant	Date		