



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 17, 2022

Jessica Anderson
Traverse City Area Public Schools
412 Webster Street
Traverse City, MI 49686

RE: License #: DC280076858
TCAPS Child Care-Traverse Heights
933 Rose Street
Traverse City, MI 49686

Dear Ms. Anderson:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in cursive script that reads "Pamela Walker".

Pamela Walker, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(231) 357-5352

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC280076858
Licensee Name:	Traverse City Area Public Schools
Licensee Address:	412 Webster Street Traverse City, MI 49686
Licensee Telephone #:	(231) 933-1781
Administrator/Licensee Designee:	Jessica Anderson, Designee Kelly Gignilliat, Designee
Name of Facility:	TCAPS Child Care-Traverse Heights
Facility Address:	933 Rose Street Traverse City, MI 49686
Facility Telephone #:	(231) 933-6500
Capacity:	109
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

The license designee has requested the following changes to the terms of the license:

- Remove the preschool component.

III. Methodology

04/14/2021 Contact document received; Certification of School Building Fire Safety Provisions (BCAL-5043)

11/02/2021 Contact document received; approved kitchen health inspection report

02/16/2022 Modification request received

IV. Description of Findings and Conclusions

The terms of the original license have been modified on 01/18/2006, 03/24/2008, 11/23/2011, 10/03/2012, 09/16/2013, 02/11/2015, 06/14/2017, 02/17/2022.

The center is located in the Traverse Heights Elementary School in the Traverse City Area Public School (TCAPS) district. The center is comprised of five classrooms, library, cafeteria, and gymnasium.

The following rooms have been approved for child care use:

Classroom 120: is 28 ft. x 28 ft., providing a total of 784 square feet. Based on the 35 square feet per child requirement, this is enough space for the requested capacity of 22 children aged 5 years through 12 years.

Classroom 121: is 27 ft. x 28 ft., providing a total of 756 square feet. Based on the 35 square feet per child requirement, this is enough space for the requested capacity of 21 children aged 5 years through 12 years.

Classroom 122: is 27 ft. x 28 ft., providing a total of 756 square feet. Based on the 35 square feet per child requirement, this is enough space for the requested capacity of 21 children aged 5 years through 12 years.

Classroom 123: is 27 ft. x 28 ft., providing a total of 756 square feet. Based on the 35 square feet per child requirement, this is enough space for the requested capacity of 21 children aged 5 years through 12 years.

Classroom 138: is 37 ft. x 27 ft. minus 24 ft. x 6 ft., providing a total of 855 square feet. 27 ft. x 28 ft., providing a total of 756 square feet. Based on the 35 square feet per child requirement, this is enough space for the requested capacity of 24 children aged 5 years through 12 years.

The following room was approved as additional child use space and was not used to determine the center's total capacity:

Library: is 42 ft. x 49 ft. minus 33 book shelves measuring 2 ft. x 3 ft., providing a total of 1860 square feet. Based on the 35 square feet per child requirement, this is enough space for a room capacity of 53 children aged 5 years through 12 years.

Cafeteria: is 65 ft. x. 29 ft. minus 4 ft. x 28 ft., providing a total of 1773 square feet. Based on the 35 square feet per child requirement, this is enough space for a room capacity of 50 children aged 5 years through 12 years.

Gymnasium: is 60 ft. x 79 ft., providing a total of 4740 square feet. Based on the 35 square feet per child requirement, this is enough space to accommodate the center's licensed capacity of 109 children aged 5 years through 12 years of age.

The total space is sufficient for a total center capacity of 109 children, 5 years through 12 years.

There are a total of 12 toilets, 6 urinals, and 16 hand washing sinks located throughout the center. This supports the requested capacity of 109 children.

The updated inventory list indicates that the center has at least 341 play spaces per child. This supports the requested capacity of 109 children.

An approved kitchen health inspection report was completed on 04/14/2021. A Certification of School Building Fire Safety Provisions (BCAL-5043) was signed by the superintendent of TCAPS on 11/02/2021. New inspections are not needed at this time. A lead hazard risk assessment was completed on 02/28/2017 and 03/01/2017. The risk assessment report indicates that there were no lead-based paint hazards present.

Terms:

The total center capacity is 109 children, aged 5 years through 12 years.

The center offers after school care for children aged 5 years through 12 years.

The center will provide a PM snack.

The center does not offer transportation at this time.

The center does not offer a swimming program at this time.

V. Recommendation

I recommend the preschool component be removed from the terms of the license.

Pamela Walker

02/17/2022

Pamela Walker
Licensing Consultant

Date