



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

February 2, 2021

Karen Lenaghan-Baughman
Ashley Olstad
Northwest Michigan Community Action Agency Inc
3963 Three Mile Rd
Traverse City, MI 49686

RE: License #: DC280020801
**NMCAA Preschool - Hannah
2912 W M 113
Kingsley, MI 49649**

Dear Ms. Lenaghan-Baughman and Ms. Olstad:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 01/14/2021, I did not find any rule or law violations. You will receive your regular license in the mail.

During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 231-922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Jennifer Vander Lugt". The signature is written in a cursive style with a large, stylized initial 'J'.

Jennifer Vander Lugt, Licensing Consultant
BCHS/Child Care Licensing Department
Suite 11
701 S. Elmwood
Traverse City, MI 49684
(231) 342-2454

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC280020801
Licensee Name:	Northwest Michigan Community Action Agency Inc
Licensee Address:	3963 Three Mile Rd Traverse City, MI 49686
Licensee Telephone #:	(231) 947-3780
Licensee/Designee:	Ashley Ohlsted, Designee
Name of Facility:	NMCAA Preschool - Hannah
Facility Address:	2912 W M 113 Kingsley, MI 49649
Facility Telephone #:	(231) 263-7373
Original Issuance Date:	10/18/1992
Capacity:	18
Age Range:	Ages 2 years 6 months Thru 6 years
Program Components:	GSRP PRESCHOOL HEAD START

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 01/14/2021
 Date of Environmental Health Inspection: 03/04/2020 "A" rated
 Date of Fire Safety Inspection: Superintendent Signed Statement
 02/26/2020
 Date of Lead Hazard Risk Assessment, if applicable: 07/16/2013, 10/31/2016,
 07/13/2016
 Date of Documentation of Playground Compliance, if applicable: 10/29/2018

		No. of Records Reviewed	
No. of children enrolled in care	8 at center with more virtually enrolled		10
No. of staff employed		4	4
No. of volunteers		0	0
No. of children present at time of inspection		6	
No. of staff present at time of inspection		4	
No. of volunteers present at time of inspection		0	
No. of children interviewed/observed		6	
Persons Interviewed:			
	Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The Head Start (Room #1), the cafeteria, and the gym are approved as child use space.
 Approved Program Director: The approved program director is Ms. Kaylee Lovejoy.
 Approved Central Administrator: The approved central administrator is Ms. Abria Morrow.
 Approved Variances: None
 Key Indicator Inspection: No.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, I observed free choice, large group, transition to outside play, transitions from one activity to another, and lunch preparations. The needs of the

children were met with care. The interactions between child care staff members and the children were appropriate, kind, and caring.

The facility is in compliance with all applicable rules and statutes.

During the inspection and/or a follow-up phone call with Licensee Designee, Ms. Ashley Olstad, I provided technical assistance regarding:

- Maintenance of the premises regarding the sink faucet
- Medication storage location
- Outdoor equipment approvals
- Set-up of the Licensing Notebook.

Note: During the inspection, there was a posted sign in the classroom indicating not to drink the tap water. Ms. Lovejoy explained that bottled water and a water dispenser had been provided by the school and was available in the classroom due to recent water testing conducted at the school. On 01/20/2021, I spoke with Mr. Eric Burt R. S., NonCommunity Public Water Supply Coordinator. He explained that the Grand Traverse County Health Department was requiring that the well water at the school not be used for drinking water or cooking purposes until further recommendations could be made. Mr. Burt explained that further testing had been completed and he was awaiting results. On 01/29/2021, Ms. Olstad submitted a statement indicating the center would continue to use bottled water due to the recommendations of the health department. Follow-up contact from Ms. Olstad and/or Ms. Lovejoy to the department is required when further guidance is received from the health department. Please contact me directly when new information/guidance is received.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



February 2, 2021

Jennifer Vander Lugt
Licensing Consultant

Date