



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 26, 2023

Kristin Goethals
Kingsley Area Schools
402 Fenton
Kingsley, MI 49649

RE: License #: DC280020250
Kingsley Preschool Program
311 Clark Street
Kingsley, MI 49649

Dear Ms. Goethals:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 01/26/2023, I found 4 violation(s) listed below and explained in the attached report:

R 400.8131(3)	Professional development requirements.
R 400.8131(5)	Professional development requirements.
R 400.8143(1)	Children's records.
R 400.8380(1)	Maintenance of premises.

Due to the violations, you must send us a corrective action plan by 02/15/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Codie Mayhew, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (231) 342-5006 – Cell
 (517) 284-9730- Main
 (517)-763-0217- Fax
 MayhewC@michigan.gov

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC280020250
Licensee Name:	Kingsley Area Schools
Licensee Address:	402 Fenton Kingsley, MI 49649
Licensee Telephone #:	(231) 263-2115
Licensee/Designee:	Kristin Goethals, Designee
Name of Facility:	Kingsley Preschool Program
Facility Address:	311 Clark Street Kingsley, MI 49649
Facility Telephone #:	(231) 263-5161
Original Issuance Date:	
Capacity:	64
Age Range:	Ages 2 years 6 months Thru 5 years 0 months
Program Components:	GSRP PRESCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 01/26/2023
 Date of Environmental Health Inspection: 01/05/2023
 Date of Fire Safety Inspection: 08/29/2022
 Date of Lead Hazard Risk Assessment, if applicable: 12/23/2021
 Date of Documentation of Playground Compliance, if applicable: 08/30/2017

		No. of Records Reviewed
No. of children enrolled in care		64 10
No. of staff employed		17 5
No. of volunteers		6 6
No. of children present at time of inspection		57
No. of staff present at time of inspection		12
No. of volunteers present at time of inspection		1
No. of children interviewed/observed		57
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: The approved child-use space is the four classrooms in the portable building and the gymnasium in the elementary school.
 Approved Program Director: Kristin Goethals
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, I observed four preschool classrooms. The center was found to be compliant with ratio requirements and maximum group size requirements. While onsite, I observed programming, free play, lunch time, nap time, and outdoor play. I found all child care staff members positively interacting with children during programming. Child care staff members were observed assisting children during nap time and enforcing handwashing rules at lunch. Each classroom was accurately

following the three-step method to clean, sanitize, and disinfect hard surfaces. I found all the classrooms to have an adequate amount of developmentally age-appropriate toys and equipment accessible to children. The outdoor play area is adjacent to the preschool classrooms.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8131 Professional development requirements.

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

Ms. Goethals did not ensure that all child care staff members completed training on the prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect before caring for children. During the inspection, child care staff member Rachel Gland had not completed the MiRegistry Health and Safety Course 2 or equivalent trainings before caring for children.

REPEAT VIOLATION ESTABLISHED

LSR DATED: 05/13/2021

CORRECTIVE ACTION PLAN DATED: 05/20/2019

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

Ms. Goethals did not ensure that all child care staff members completed training on the (a) Administration of medication, (b) Prevention of and response to emergencies due to food and allergic reactions, (c) Building and physical premises safety, (d) Emergency preparedness and response planning, (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants, (f) Precautions in transporting children, if applicable, (g) Child development. During the inspection, child care staff member Rachel Gland had not completed the MiRegistry Health and Safety Course 2 or equivalent trainings within 90 days of hire.

REPEAT VIOLATION ESTABLISHED

LSR DATED: 05/13/2021

CORRECTIVE ACTION PLAN DATED: 05/20/2021

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Ms. Goethals did not ensure that all child information cards were entirely filled out at the time of a child's initial attendance. During the inspection, I reviewed 10 child information cards. Out of the 10 cards, 5 were missing information in one or more sections. Also, please ensure you are using the updated child information cards.

REPEAT VIOLATION ESTABLISHED

LSR DATED: 07/31/2019

CORRECTIVE ACTION PLAN DATED: 08/12/2019

R 400.8380 Maintenance of premises.

(1) The premises must be maintained in a clean and safe condition and must not pose a threat to health or safety.

Ms. Goethals did not ensure that the premises was maintained in a clean and safe condition which did not pose a threat to health or safety. During the inspection, I found three screw drivers, a bag of nails, and four tacks accessible to children in a drawer across from the lunch table in classroom 1. In classroom 4, I found packaging tape with a perforated edge and a stapler removed accessible to children in a drawer next to the handwashing sink. In classroom 3, I found three boxes of storage bag and packaging tape with a perforated edge accessible to children in a drawer adjacent to the thermostat.

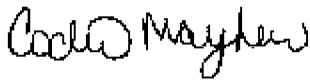
Technical Assistance and Consultation were provided on the following:

- I provided sample individual emergency plan templates for children with chronic medical conditions including allergies and a sample professional development staff training plan.
- I provided guidance on the emergency plans and included a sample. Please ensure that each plan identifies how parents will be contacted. Also, you must have a separate plan for intruder, active shooter, and bomb threat.
- Please follow up with the parent of the child prescribed Auvi-Q to see if Benadryl is required to be at the center.
- **R 400.8131(1)- Technical Assistance:** The center shall provide an orientation about the center's policies and practices and these administrative rules for all personnel hired after the effective date of these rules and before unsupervised contact with children. Please ensure you have orientation documentation for all staff.
- **R 400.8131(8)- Technical Assistance:** An on-going professional development plan must be developed and implemented to include all the training and professional development required by these rules.
- **R 400.8161(2)(h)- Technical Assistance:** A plan for how children with chronic medical conditions will be accommodated during each type of emergency. Please remember that allergies, food allergies and medication allergies are considered chronic medical conditions.
- **R 400.8161(8)- Technical Assistance:** Each child care staff member shall be trained at least twice a year on his or her duties and responsibilities for all emergency procedures referenced in subrule (1) of this rule. Please ensure that you have written documentation showing staff have been trained twice a year or as needed.

- **R 400.8182(3)- Technical Assistance:** Please ensure that you are following maximum group size requirements even during outdoor play. For children 3 to 4 years of age, the maximum group size is 30. For children 4 years and older, the maximum group size is 36.
- **R 400.8340(3)-Technical Assistance:** Breast milk, formula, milk, other beverages, and food furnished in a same-day supply must be covered and labeled with the child's first and last name and the date

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



01/26/2023

Codie Mayhew
Licensing Consultant

Date