



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ORLENE HAWKS  
DIRECTOR

July 12, 2022

Kristin Goethals  
Kingsley Area Schools  
402 Fenton  
Kingsley, MI 49649

RE: License #: DC280020250  
**Kingsley Preschool Program**  
**311 Clark Street**  
**Kingsley, MI 49649**

Dear Ms. Goethals:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink that reads "Codie Mayhew".

Codie Mayhew, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(231) 342-5006 – Cell  
(517) 284-9730- Main  
(517)-763-0217- Fax  
MayhewC@michigan.gov

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

|   |  |
|---|--|
| <b>License #:</b>                       | DC280020250                            |
| <b>Licensee Name:</b>                   | Kingsley Area Schools                  |
| <b>Licensee Address:</b>                | 402 Fenton<br>Kingsley, MI 49649       |
| <b>Licensee Telephone #:</b>            |  |
| <b>Administrator/Licensee Designee:</b> | Kristin Goethals, Designee             |
| <b>Name of Facility:</b>                | Kingsley Preschool Program             |
| <b>Facility Address:</b>                | 311 Clark Street<br>Kingsley, MI 49649 |
| <b>Facility Telephone #:</b>            | (231) 263-5161                         |
| <b>Capacity:</b>                        | 64                                     |
| <b>Program Type:</b>                    | CHILD CARE CENTER                      |

## II. Purpose of Addendum

On 04/14/2022, Ms. Goethals requested the addition of the music room, classroom #5, classroom #6, and classroom #8 as child use space.

## III. Methodology

04/14/2022 Modification Request Received

05/02/2022 Inspection Completed Onsite

05/03/2022 Fire Safety Provisions Form signed by the Superintendent

04/18/2022 Inspection Completed- Env. Health: A

## IV. Description of Findings and Conclusions

The terms of the original license have been modified on 07/12/2022, 03/01/2021, 01/03/2018, 10/18/2016, and 08/29/2008.

The center is located within the Kingsley Elementary School and the adjacent portable building which share the same address. The center is comprised of the four classrooms in the portable building and five rooms in the elementary school.

The following rooms have been approved as child-use space and meet the 35 square feet per child requirement:

Portable Building:

- **Room #1** measured at 35.2 ft. X 16ft. and 7.3 ft. X 23.2 ft. for a total of 732.6 square feet. This space will accommodate the requested capacity of 16 children 30 months of age and above.
- **Room #2** measured at 36 ft. X 13.5 ft. and 11 ft. X 21.7ft. for a total of 724.7 square feet. This space will accommodate the requested capacity of 16 children 30 months of age and above.
- **Room #3** measured at 24 ft. X 36 ft. with a 10 ft. X 10ft. section removed for a closet area. The total square footage is 764 square feet. This space will accommodate the requested capacity of 16 children 30 months and above.
- **Room #4** measured 24.3 ft. X 21.4 ft. and 13.3 X 11 ft. for a total of 666.3 square feet. This space will accommodate the requested capacity of 16 children 30 months of age and above.

Elementary School Building:

- **The Music Room** measured at 24.8 ft. x 25.3 ft., providing a total of 627 square feet. Based on 35 square feet per child, this space will accommodate 18 children ages 30 months of age and above.
- **Classroom #5** measured at 21.5 ft. x 9.9 ft. plus 20.8 ft. x 24.3 ft., minus 8 ft. x 6.8, providing a total of 664 square feet. This allows for a capacity of 19 children ages 30 months of age and above. The licensee designee understands that the maximum group size for children 30 months to 3 years of age is 16.
- **Classroom #6** measured at 25.2 ft. x 20.7 ft., plus 8.2 ft. x 21.7 ft., minus 7.2 ft. x 8.7 ft., providing a total of 637 total square feet. Based on 35 square feet per child, this allows for 18 children ages 30 months of age and above. The licensee designee understands that the maximum group size for children 30 months to 3 years of age is 16.
- **Classroom #8** measured at 30 ft. x 17.7 ft., minus 4.7 ft. x 7 ft., providing a total of 498 square feet. Based on 35 square feet per child, this allows for 14 children 30 months of age and above.
- **The Gymnasium** measured at 51ft. X 58 ft. for a total of 2958 square feet. This space will accommodate the requested center capacity of 64 children 30 months of age and above. The gymnasium is divided into two sections (well-defined spaces), and it is divided by the basketball half court line. The licensee designee understands that each well-defined space must follow appropriate child care staff member to child ratio requirements and maximum group size for children. The licensee designee understands that the maximum group size for children 30 months to 3 years of age is 16, child 3 to 4 years is a maximum group size of 30, and children 5 years and older is a maximum group size of 36 in a well-defined space.

Note: Ms. Goethals is aware that the ratio of child care staff members to children and group size is determined by the youngest child in a group.

The total space is sufficient for the requested capacity of 64 children ages 30 months through 5 years.

The portable building classrooms contain one toilet and two handwashing sinks in each classroom. The elementary school handicapped accessible bathroom outside of the gymnasium contains one toilet and one handwashing sink. The elementary men's and women's bathrooms outside of the gymnasium each contain two toilets and two handwashing sinks. There is a total of 9 toilets and 13 handwashing sinks available to children which supports the center capacity of 64 children.

The classrooms in the portable building are furnished with a variety of developmentally appropriate materials which supports the center capacity of 64 children.

On 05/09/2019, A Fire Safety Compliance Record for Child Care Centers was completed indicating an "A" rating regarding the portable building. On 05/03/2022, a Certification of School Building Fire Safety Provisions was signed by the superintendent regarding the elementary school. On 04/18/2022, an Environmental Health Inspection was completed indicating an "A" rating regarding the portable building. On 04/12/2019, an Environmental Health inspection was completed regarding the portable building and the gymnasium. On 03/07/2016, a Lead Hazard Risk Assessment was completed regarding Classroom 1, Classroom 2, and Classroom 3 in the portable building indicating no lead hazards were present. On 08/30/2017, a lead hazard risk assessment was completed regarding Classroom #4 in the portable building indicating no lead hazards present. The elementary school was constructed in 1985; therefore, no lead hazard risk assessment is required for that building. There are no additional inspections required at this time.

**Terms:**

The center operates 7:30am-4:30pm, Monday-Friday during the school year.


- The GSRP (Great Start Readiness Program) classrooms operate 8:15am-3:15pm, Monday-Thursday.
- The Tuition-based preschool operates 7:30-4:30, Monday-Friday.
- Child-care programming is available before and after GSRP programming.

The center serves a morning snack, lunch, and an afternoon snack. Food is provided through a vendor contracted by the school system.

The center does not provide swimming or transportation at this time.

**V. Recommendation**

I recommend the addition of the music room, classroom #5, classroom #6, and classroom #8 as approved child use space.



07/12/2022

---

Codie Mayhew  
Licensing Consultant

Date