



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

November 29, 2021

Megan Hagen  
Wakefield Marenisco School District  
715 Putnam St  
Wakefield, MI 49968

RE: License #: DC270097598  
**Wakefield Marenisco Preschool**  
**715 Putnam St**  
**Wakefield, MI 49968**

Dear Ms. Hagen:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 11/17/2021. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

Due to the violations, you must send us a corrective action plan by Click or tap to enter a date.. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

You can find a copy of this inspection letter and any associated corrective action plans on our website under Statewide Search for Licensed Child Care Centers and Homes. A description of when inspection letters are completed can be found under Overview of Licensing Reports.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at [Click or tap here to enter phone number.](#)

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

The violations that were found are:

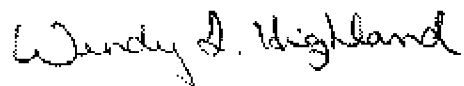
**R 400.8112                      Comprehensive background check; fingerprinting.**

(2) An applicant or licensee shall do all of the following:

(e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.

Kimberly Leinon is no longer the program director/licensee designee. Please disconnect her and all employees that are no longer affiliated with this program. Please ensure that all staff are fingerprinted and connected in CCBC as well as labelled in regards to role-program director, staff member, etc.

Sincerely,



Wendy Highland, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa PO Box 30664 Lansing, MI 48904  
517.284.9730