



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 29, 2022

April Cole  
Childtime Childcare, Inc.  
Suite 100  
21333 Haggerty Road  
Novi, MI 48375

RE: License #: DC250410414  
2022D0520011  
RE: SI LOG #: **Childtime Learning Center**  
**4465 W Hill Rd**  
**Swartz Creek, MI 48473**

Dear MsCole:

This letter is to advise you that the 03/25/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

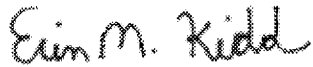
| Violation cited                                 | Noncompliance observed                                                                                                                                                                      | Plan to correct                                                                                                                                                                                                                                                                                                              | Date to be completed |
|-------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| R 400.8125<br>Staff, volunteer;<br>requirements | On March 3, 2022, Ms. Anders did not provide appropriate care and supervision to Child A, when Child A was left unsupervised in the Early Preschool Classroom for approximately 50 seconds. | All staff were retained on appropriate care and supervision as well as face to name procedures on March 9, 2022. Staff are trained in their first three days of employment on appropriate care and supervision as well as face to name procedures during their new employee orientation and prior to working in a classroom. | 03/09/2022           |

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Erin M. Kidd".

Erin Kidd, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa St.  
P.O. Box 30664  
Lansing MI, 48909-8164  
(810) 931-1786