



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ORLENE HAWKS  
DIRECTOR

September 13, 2022

Charlotte Keels  
Kreative Kidz Zone Learning Center  
6061 Rolling Green Drive  
Grand Blanc, MI 48439

RE: License #: DC250409057

RE: **Kreative Kidz Zone Learning Center**  
**6054 S. Saginaw St**  
**Grand Blanc, MI 48439**

Dear Ms Keels:

This letter is to advise you that the 09/13/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8110(6) Applicant; licensee; licensee designee; requirements	Ms. Keels is approved as program director at both her centers. This requires her to accurate daily records of her attendance at both centers. There is no documentation for attendance from 08/15/2022 through 09/01/2022.	Ms. Keels will ensure she keeps accurate daily attendance roecords for herself at each center, completed daily and kept onsite at the center. <b>REPEAT VIOLATION</b> <b>LSR 02/24/2022</b> <b>CAP 03/25/2022</b>	08/31/2022
R400.8110(7) b Applicant; licensee; licensee designee; requirements	There were two documented instances of releasing a child to an individual not on the	Ms. Keels will ensure only individuals listed on the child information card are picking up children from the center. She will	09/20/2022

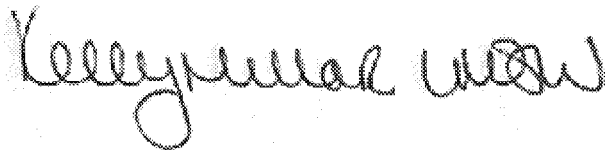
	emergency release list located on the child information card.	ensure her staff is trained and adhering to the rule.	
R400.8131(5) Professional development requirements	Staff member Desirae Clark did not complete Health and Safety #2 within 90 days of hire.	Ms. Keels will ensure all her staff have been trained within 90 days of the required training (Health and Safety 1 and 2).	09/20/2022
R400.8143(1) Children's records	Seven of 15 child information cards did not have all required information including date of birth, special needs/allergies, doctors name or number, permission to treat in an emergency.	Ms. Keels will ensure all child information cards are completely filled out including; special needs/allergis, DOB, doctors names, etc. at time of enrollment.	08/31/2022
R400.8143(11) Children's records	Upon arrival there were 17 children signed in but 19 present in the center. Upon departing the center, the two additional children had been added to attendance but had been present prior to my arrival. Also, one child's parent had already preemptively signed them out at the end of the day.	Ms. Keels will monitor daily to ensure parents sign children in and out accurately. <b>REPEAT VIOLATION</b> <b>LSR 02/24/2022</b> <b>CAP 03/25/2022</b>	08/31/2022
R400.8146(2) Information provided to parents	One child did not have a signed written notification regarding of the licensing notebook.	Ms. Keels will ensure all children enrolled in the center have a signed document regarding written notification. <b>REPEAT VIOLATION</b> <b>LSR 02/24/2022</b> <b>CAP 03/25/2022</b>	08/31/2022
R400.8335(8)(a) Food services and nutrition; provided by center.	The milk in the 2 ½ -3-year-old room was not labeled with date of opening.	Ms. Keels will ensure all milk which is opened is dated with date it was opened, she will train staff and ensure all milk is labeled with date.	08/31/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in black ink that reads "Kelly Millar LMSW". The signature is written in a cursive style with a large initial "K".

Kelly Millar, LMSW, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
989-385-6683