



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 28, 2022

Amy Nyffenegger
12145 Miller Rd
Lennon, MI 48449

RE: License #: DC250408953

RE: SI LOG #: **Little Mountains Preschool**
9440 Miller Rd.
Swartz Creek, MI 48473

Dear Amy Nyffenegger:

This letter is to advise you that the 01/28/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125 Staff; volunteer; requirements.	At the time of the onsite inspection, a written statement for volunteers regarding child and abuse neglect reporting procedures, was not being utilized. During the onsite inspection Mary Fives, volunteer, signed the written statement.	All volunteers will sign an abuse, neglect form before starting	01/28/2022
R 400.8143 Children's records.	At the time of the onsite inspection, eight of ten children's files reviewed	Missing child information cards will be obtained within one week. Future child information cards	02/04/2022 01/28/2022

	were lacking child information cards on file.	will have on file before child starts.	
R 400.8143 Children's records.	At the time of the onsite inspection, seven of ten children's files reviewed were lacking documentation of a physical evaluation within the preceding 12 months.	Will obtain within 30 days for missing physical forms and going forward will have before child starts.	03/01/2022 01/28/2022
R 400.8146 Information provided to parents.	At the time of the onsite inspection, three of ten children's files reviewed were lacking written documentation that the parent received the written information packet.	Missing written documentation forms will be obtained within one week. Future written documentation forms will have on file before child starts.	02/04/2022 01/28/2022
R 400.8525 Exits.	At the time of the onsite inspection, the rear exit door was unable to be opened. This was corrected during the onsite inspection. I advised Amy Nyffenegger, licensee that all exits must remain clear of obstructions.	The emergency exits will remain clear of snow.	01/28/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Erin M. Kidd".

Erin Kidd, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa St.
P.O. Box 30664
Lansing MI, 48909-8164
(810) 931-1786