



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 6, 2022

Monica Racine
Fenton Academy Early Learning Center
501 Dorset Circle
Grand Blanc, MI 48439

RE: License #: DC250398381
Fenton Academy Early Learning Center
859 W Silver Lake Road
Fenton, MI 48430

Dear Ms. Racine:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the onsite inspection on May 3, 2022, I found the following six violation(s) listed below and explained in the attached report:

R400.8113(2)	Program director qualifications; responsibilities
R400.8131(5)	Professional development
R400.8131(11)	Professional development
R400.8143(1)	Children's records
R400.8143(3)(a)	Children's records
R400.8143(6)	Children's records

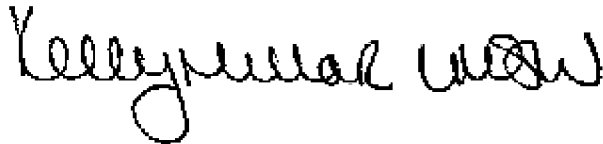
You gave us an acceptable corrective action plan. We will send you a regular license in the mail.

During calendar year 2021	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Kelly Millar". The signature is fluid and cursive, with the first name "Kelly" written in a larger, more prominent script than the last name "Millar".

Kelly Millar, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
989-385-6683

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC250398381
Licensee Name:	Fenton Academy Early Learning Center
Licensee Address:	501 Dorset Circle Grand Blanc, MI 48439
Licensee Telephone #:	(810) 777-4191
Licensee/Designee:	Monica Racine, Designee
Name of Facility:	Fenton Academy Early Learning Center
Facility Address:	859 W Silver Lake Road Fenton, MI 48430
Facility Telephone #:	(810) 777-4191
Original Issuance Date:	11/06/2019
Capacity:	20
Age Range:	Ages Birth Thru 6 years
Program Components:	PRESCHOOL SCHOOL AGE INFANT/TODDLER HEAD START FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/29/2022, 05/03/2022
 Date of Environmental Health Inspection: 04/26/2022
 Date of Fire Safety Inspection: 04/26/2022
 Date of Lead Hazard Risk Assessment, if applicable:
 Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed
No. of children enrolled in care	28	28
No. of staff employed	4	4
No. of volunteers	0	0
No. of children present at time of inspection	12	
No. of staff present at time of inspection	4	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	12	
Persons Interviewed:		
Licensee/Licensee Designee	☒	
Program Director	☐	
Caregiving staff	☒	

Approved Child Use Space: Stella's Nursey(Infant room), Tiny Tots Room (Toddler room), and Pre-K Kids room.
 Approved Program Director:
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

R400.8113(1)

Program director qualifications; requirements

(1) Before hiring a new program director, a licensee or licensee designee shall submit a completed BCHS-CC 001 form, titled Child Care Licensing Information Request, and the credentials of the proposed program director to the department for review and approval.

Licensee does not have a qualified program director

R400.8131(5) Professional development requirements
(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry: (a) Administration of medication. (b) Prevention of and response to emergencies due to food and allergic reactions. (c) Building and physical premises safety. (d) Emergency preparedness and response planning. (e) Handling and storage of hazardous materials and appropriate disposal of biocontaminants. (f) Precautions in transporting children, if applicable. (g) Child development.

Licensee and staff members Monica Racine, Gabby Howard, Taylor Glover, and Ashley Taylor are not trained in Health and Safety 1 and 2 as required.

R400.8131(11) Professional development requirements
(11) Verification of all professional development required by this rule must be kept on file at the center or online at MiRegistry. Verification must be issued from the training organization or trainer and include the date of the course, the name of the training organization or trainer, the topic covered, and the number of clock hours. Training hours from MiRegistry also meet this rule.

Licensee does not have documentation onsite for proof of 16 hours of training.

R400.8143(1) Children's records
(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Licensee had 21 of 28 child information cards missing documentation such as date of admission, special needs, permission to treat in emergency, date of birth. One child did not have a child information card.

R400.8143(3)(a) Children's records
(2) For children under school-age, at the time of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center 1 of the following: (a) A certificate of immunization showing a minimum of 1 dose of

each immunizing agent specified by the department of health and human services (DHHS).

Licensee had five children who did not have immunization records onsite and available for review.

R400.8143(6)

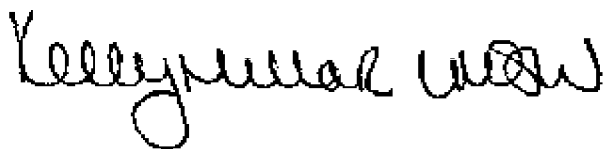
Children's records

(6) Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits: (a) For an infant, within the preceding 3 months. (b) For toddlers, within the preceding 6 months. (c) For preschoolers, within the preceding 12 months. (7) Physical evaluations must be updated as follows: (a) Yearly for infants and toddlers. (b) Every 2 years for preschoolers.

Licensee had 8 of 28 children without physical examinations on file. One child's exam was overdue for an update.

A corrective action plan was requested and approved on 05/03/2022. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION



5/6/2022

Kelly Millar LMSW
Licensing Consultant

Date