



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 27, 2023

Monica Racine
Fenton Academy Early Learning Center
501 Dorset Circle
Grand Blanc, MI 48439

RE: License #: DC250398381
Fenton Academy Early Learning Center
859 W Silver Lake Road
Fenton, MI 48430

Dear Ms. Racine:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 06/27/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

I observed children engaged in nap time, quiet rest time. The staff appeared kind and nurturing towards children who appeared bonded with caregivers.

The violations that were found are:

R 400.8110 Applicant; licensee; licensee designee; requirements.

(6) The licensee or licensee designee shall maintain accurate records detailing daily arrival and departure times for each child care staff member, child care aide, and volunteer.

The staff are not accurately signing in and out of the daycare.

R 400.8112 Comprehensive background check; fingerprinting.

(4) For an individual who is determined ineligible by the department, a licensee shall immediately do all of the following:

(c) Disconnect the individual from the child care background check system.

Cora Wheeler is still connected to the center and has been on the premises after being found not eligible.

R 400.8113 Program director qualifications; responsibilities.

(2) A program director shall be present in the center in the following manner:

(b) At least 50% of the time children are in care but not less than a total of 6 hours per day for programs operating 6 or more continuous hours.

The program director is not at the center a minimum of 6 hours per day or 50% of time open.

R 400.8113 Program director qualifications; responsibilities.

(4) If absent from the center, the program director shall designate a child care staff member to be in charge.

Staff at inspection did not know who was in charge of the center while program director was not in the building.

R 400.8131 Professional development requirements.

(10) All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.

Lonna Perna has not been trained in adult/pediatric CPR/First Aid.

R 400.8131**Professional development requirements.**

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

Lonna Perna has not been trained in prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

R 400.8131**Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

Lonna Perna, and Elizabeth Wallace have not been trained in Health or Safety 1 and 2.

R 400.8137**Diapering; toileting.**

(1) Except as provided in subrule (2) of this rule, diapering must occur in a designated diapering area that complies with all of the following:

- (c) Has non-absorbent, smooth, easily cleanable surfaces in good repair.

The diaper changing pad in the infant room has holes, and tears in it.

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Seven of the 10 child information cards are missing items such as date of admission, date of birth, special needs/allergies, doctor number, permission for medical treatment.

R 400.8143 Children's records.

(2) Child information cards must be reviewed and updated by parents at least annually and when the center becomes aware of changes.

One of 10 child information cards have not been updated annually.

R 400.8143 Children's records.

(4) When a child under school-age whose immunizations were not up to date at the time of enrollment has been in attendance for 4 months, an updated certificate showing completion of all additional immunization requirements as specified by DHHS must be kept on file, unless there is a signed statement by a licensed health care provider stating immunizations are in progress.

Two children were enrolled with overdue immunizations, and they have not been updated.

R 400.8143**Children's records.**

(6) Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:

- (a) For an infant, within the preceding 3 months.
- (b) For toddlers, within the preceding 6 months.
- (c) For preschoolers, within the preceding 12 months.

One child does not have a physical evaluation on file.

R 400.8161**Emergency procedures.**

(4) The crisis management plan required by subrule (2) of this rule must be maintained in a place known and easily accessible to all personnel.

The following staff: Gabriella Howard, Lonna Perna, and Valerie Lengyel did not know what or where their crisis management plan was or was located.

R 400.8185**Primary care.**

(2) The center shall implement a primary care system so that each infant and toddler have a primary caregiver.

There was no primary care documented for the infant room.

R 400.8330**Food services and nutrition generally.**

(19) Formula and milk, including breast milk, left in a bottle or beverage container after a feeding must not be reused.

The infant room had two separate sippy cups which had milk in it put in children's baskets on the counter, and not dumped after being drank by children.

R 400.8335

Food services and nutrition; provided by center.

(8) All of the following apply to milk:

(a) Containers must be labeled with the date opened.

The milk in the refrigerator was not dated after being opened/used.

R 400.8385

Poisonous or toxic materials.

Containers of poisonous or toxic materials must be clearly labeled for easy identification of contents and stored out of reach of children.

The kitchen area, direct path to bathroom utilized by preschool children had accessible paint and plastic bags in reach of the children.

On **6/27/2023**, you gave us an acceptable written corrective action plan.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

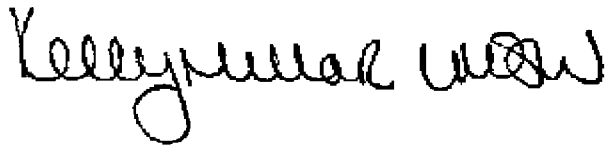
You can find a copy of this inspection letter and any associated corrective action plans on our website under Statewide Search for Licensed Child Care Centers and Homes. A description of when inspection letters are completed can be found under Overview of Licensing Reports.

The Department provides technical assistance to meet the licensing requirements and consultation to improve services.

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517)284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Kelly Millar". The signature is fluid and cursive, with the first name "Kelly" written in a larger, more prominent script than the last name "Millar".

Kelly Millar, LMSW, Licensing Consultant
Child Care Licensing Bureau
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P.O. Box 30837
Lansing, MI 48909
989-385-6683