



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 27, 2023

Monica Racine
Fenton Academy Early Learning Center
501 Dorset Circle
Grand Blanc, MI 48439

RE: License #: DC250398381

**Fenton Academy Early Learning Center
859 W Silver Lake Road
Fenton, MI 48430**

Dear Ms. Racine:

This letter is to advise you that the 06/27/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8110(6) Applicant; licensee; licensee designee; requirements	The staff are not accurately signing in and out of the daycare.	Licensee will ensure all child care staff members are keeping accurate daily attendance including identified program director.	06/27/2023
R400.8112(4)(c) Comprehensive background check; fingerprinting	██████████ is still connected to the center and has been on the premises after being found not eligible.	Licensee will prohibit individual from being on premises, not allow contact with children and immediately disconnect individuals deemed ineligible.	06/27/2023
R400.8113(2)(b) Program director	The program director is not at the center a minimum of	Licensee will ensure the approved program director is present at the center at least	06/27/2023

qualifications; responsibilities	6 hours per day or 50% of time open.	50% of time open, but no less than 6 hours a day.	
R400.8113(4) Program director qualifications; responsibilities	Staff at inspection did not know who was in charge of the center while program director was not in the building.	Licensee will ensure if program director is absent from the center a staff member is designated to be in charge, and they should know they are in charge.	06/27/2023
R400.8131(3) Professional development requirements	Lonna Perna has not been trained in prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.	Licensee will ensure all child care staff members are trained in prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.	07/15/2023
R400.8131(5) Professional development requirements	Lonna Perna, and Elizabeth Wallace have not been trained in Health or Safety 1 and 2.	Licensee will ensure all child care staff members are trained in Health and Safety 1 and 2 within 90 days of hire or first day unsupervised. REPEAT VIOLATION ESTABLISHED LSR 05/06/2022 CAP 05/06/2022	07/15/2023
R400.8131(10) Professional development requirements	Lonna Perna has not been trained in adult/pediatric CPR/First Aid.	Licensee will ensure all childcare staff members are trained in adult and pediatric CPR and first aid, documentation retained onsite.	07/15/2023
R400.8137(1)(c) Diapering; toileting	The diaper changing pad in the infant room has holes, and tears in it.	Licensee will ensure the diaper changing pad in the infant room is in good repair with no holes.	07/15/2023
R400.8143(1) Children's records	Seven of the 10 child information cards are missing items such as date of admission, date of birth, special needs/allergies, doctor number, permission for medical treatment.	Licensee will ensure all child information cards are filled out completely. REPEAT VIOLATION ESTABLISHED LSR 05/06/2022 CAP 05/06/2022	07/15/2023
R400.8143(2) Children's records	One of 10 child information cards have not been updated annually.	Licensee will ensure all child information cards are updated annually.	07/15/2023
R400.8143(4) Children's records	Two children were enrolled with overdue	Licensee will ensure when a child is enrolled and	07/15/2023

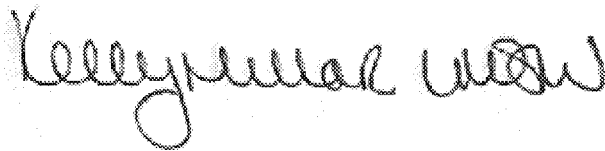
	immunizations, and they have not been updated.	immunizations are overdue, they are updated within 4 months, documentation to be retained onsite.	
R400.8143(6) Children's records	One child does not have a physical evaluation on file.	Licensee will ensure all children have physical evaluation by a doctor within 30 days of enrollment and kept onsite. REPEAT VIOLATION ESTABLISHED LSR 05/06/2022 CAP 05/06/2022	07/15/2023
R400.8161(4) Emergency procedures	The following staff: Gabriella Howard, Lonna Perna, and Valerie Lengyel did not know what or where their crisis management plan was or was located.	Licensee will ensure all child care staff members know what the crisis management plan is and where it is located.	07/15/2023
R400.8185(2) Primary Care	There was no primary care documented for the infant room.	Licensee will ensure a primary care system is in place, documented and accessible. Staff shall know what primary care is.	07/15/2023
R400.8330(19) Food services and nutrition generally	The infant room had two separate sippy cups which had milk in it put in children's baskets on the counter, and not dumped after being drank by children.	Licensee will ensure milk not drank by child is not saved, and it discarded	07/15/2023
R400.8335(8)(a) Food services and nutrition; provided by center.	The milk in the refrigerator was not dated after being opened/used.	Licensee will ensure all milk is labled with date after opening it.	07/15/2023
R400.8385 Poisonous or toxic materials	The kitchen area, direct path to bathroom utilized by preschool children had accessible paint and plastic bags in reach of the children.	Licensee will ensure all poisonous or toxic materials are stored out of reach of children.	07/15/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kelly Millar".

Kelly Millar, LMSW, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
989-385-6683