



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 6, 2022

Monica Racine
Fenton Academy Early Learning Center
501 Dorset Circle
Grand Blanc, MI 48439

RE: License #: DC250398381

RE: **Fenton Academy Early Learning Center**
859 W Silver Lake Road
Fenton, MI 48430

Dear Ms. Racine:

This letter is to advise you that the 05/03/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8113(1) Program director qualifications; responsibilities	Licensee does not have a qualified program director	Licensee has a plan for a program director to be hired, she will submit the required documents to licensing.	5/31/2022
R400.8131(5) Professional development requirements	Licensee and staff members Monica Racine, Gabby Howard, Taylor Glover, and Ashley Taylor are not trained in Health and Safety 1 and 2 as required.	Licensee will ensure all staff are trained in Health and Safety 1 and 2 within 90 day of hire, or 1 st day unsupervised.	5/31/2022
R400.8131(11) Professional development	Licensee does not have documentation onsite for	Licensee will maintain all documentation regarding training hours completed.	5/31/2022

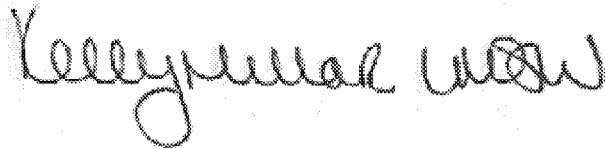
	proof of 16 hours of training.		
R400.8143(1) Children's records	Licensee had 21 of 28 child information cards missing documentation such as date of admission, special needs, permission to treat in emergency, date of birth. One child did not have a child information card.	Licensee will ensure all children have a fully completed, signed, and dated child information card available on site.	5/31/2022
R400.8143(3)(a) Children's records	Licensee had five children who did not have immunization records onsite and available for review.	Licensee will ensure all children have record of current immunizations or waiver onsite for review	
R400.8143(6) Children's records	Licensee had 8 of 28 children without physical examinations on file. One child's exam was overdue for an update.	Licensee will ensure all children enrolled in child care have a physical exam on file within 30 days of attendance and others are updated according to rules in the licensing notebook.	5/31/2022

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in dark ink, appearing to read "Kelly Millar". The signature is written in a cursive, flowing style with a large initial "K".

Kelly Millar, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
989-385-6683