



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

April 26, 2023

Annette Hughes
Sunny Patch Learning Center LLC
1160 Donaldson Street
Flint, MI 48504

RE: License #: DC250392657
**Sunny Patch Learning Center -Carmanbrook
1736 Carmanbrook Pkwy
Flint, MI 48507**

Dear Ms. Hughes:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

I observed children engaged in free play, literacy time, outdoor play, handwashing, diaper changes, parent drop off, lunch and nap time. The children appeared bonded with caregivers and caregivers were nurturing to children.

During the renewal inspection on 4/20/2023, I found 10 violations. The violation is listed below and explained in the attached report:

- R400.8112(2)(a) Comprehensive background check; fingerprinting**
- R400.8112(2)(d) Comprehensive background check; fingerprinting**
- R400.8131(1) Professional development requirements**
- R400.8143(1) Children’s records**
- R400.8143(6) Children’s records**
- R400.8143(8) Children’s records**
- R400.8182(8) Medication; administrative procedures**
- R400.8161(3) Emergency procedures**
- R400.8161(4) Emergency procedures**
- R400.8161(5) Emergency procedures**
- R400.8161(8) Emergency procedures**

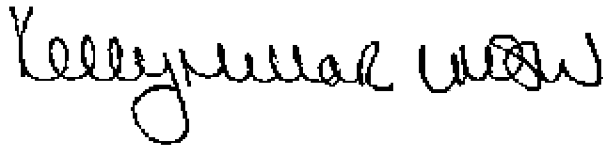
You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (810) 787-7031.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Kelly Millar, LMSW, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
989-385-6683

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC250392657

Licensee Name: Sunny Patch Learning Center LLC

Licensee Address: 1160 Donaldson Street
Flint, MI 48504

Licensee Telephone #: (810) 241-4351

Licensee/Designee: Annette Hughes, Designee

Name of Facility: Sunny Patch Learning Center -Carmanbrook

Facility Address: 1736 Carmanbrook Pkwy
Flint, MI 48507

Facility Telephone #: (810) 447-5695

Original Issuance Date: 10/16/2018

Capacity: 67

Age Range: Ages Birth Thru 12 years

Program Components: PRESCHOOL
SCHOOL AGE
INFANT/TODDLER
FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/20/2023
 Date of Environmental Health Inspection: 04/14/2023
 Date of Fire Safety Inspection: 03/31/2023
 Date of Lead Hazard Risk Assessment, if applicable:
 Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed
No. of children enrolled in care	13	13
No. of staff employed	4	4
No. of volunteers	0	0
No. of children present at time of inspection	11	
No. of staff present at time of inspection	3	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	11	
Persons Interviewed:		
Licensee/Licensee Designee	<input type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: There are four separate buildings Infant, toddler, preschool and school-age. Only toddler is currently being used.
 Approved Program Director: Tonjala Houston
 Approved Central Administrator: None
 Approved Variances: Program director variance granted on 8/10/2022.
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8112 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(a) Ensure that each individual who requires an eligibility determination under subrule (1) of this rule completes, signs, and submits all of the information required in subrule (5) of this rule, and in subrule (6) of this rule if applicable, on a form prescribed by the department. The forms are available on the department's website for the child care background check system, www.michigan.gov/ccbc. The form or forms must be signed and dated prior to the individual's appointment to be fingerprinted.

The completed consent and disclosure forms were not onsite for review for the following staff: Tonjala Houston, Ashley Sisco, Dashaia Abdullah and Annette Hughes

R 400.8112 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.

The CCBC is not accurately maintained. There are 14 individuals connected to center however only four should be.

R 400.8131 Professional development requirements.

(1) The center shall provide an orientation about the center's policies and practices and these administrative rules for all personnel hired after the effective date of these rules and before unsupervised contact with children.

There is no documentation of orientation provided to the following staff: Tonjala Houston, Ashely Sisco, and Dashaia Abdullah.

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and

signed by the child's parent. The center shall keep it on file and accessible in the center.

The child information cards are not filled out in their entirety, of the 13 reviewed, 11 were missing items including doctor's name, doctors' number, special needs, allergies, permission to treat, no signature of parent or dated by parent. Two cards did not have the entire back side filled out.

R 400.8143 Children's records.

(6) Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:

- (a) For an infant, within the preceding 3 months.
- (b) For toddlers, within the preceding 6 months.
- (c) For preschoolers, within the preceding 12 months.

One child did not have a health appraisal completed within 30 days of enrollment and continues to not have a current health appraisal.

R 400.8152 Medication; administrative procedures.

(8) Topical nonprescription medication, including but not limited to diapering cream, triple antibiotic, sunscreen, and insect repellent, requires written parental authorization annually.

Of the 13 child files reviewed none had an annual topical permission slip completed.

R 400.8161 Emergency procedures.

(3) The plans required by subrule (1)(a) to (d) of this rule must be posted in a place visible to staff and parents.

The was not a posted tornado emergency plan posted.

R 400.8161 Emergency procedures.

(4) The crisis management plan required by subrule (2) of this rule must be maintained in a place known and easily accessible to all personnel.

There was not a crisis management plan onsite.

R 400.8161 Emergency procedures.

(5) A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented.

There was no fire drill log for 2021 and no fire drill completed in the first quarter of 2022.

R 400.8161 Emergency procedures.

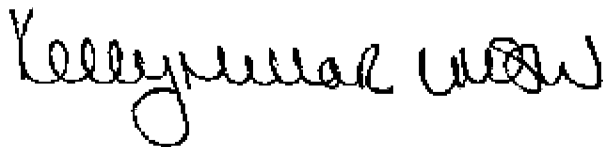
(8) Each child care staff member shall be trained at least twice a year on his or her duties and responsibilities for all emergency procedures referenced in subrule (1) of this rule.

There is not documentation staff is being trained twice a year in the center's emergency procedures

A corrective action plan was requested and approved on 04/20/2023. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license (capacity 67).



4/26/2023

Kelly Millar, LMSW
Licensing Consultant

Date