



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 8, 2022

Latoya Summey  
Genesee Intermediate School District  
2413 West Maple Avenue  
Flint, MI 48507

RE: License #: DC250378112  
**Westwood Heights Middle School**  
**3223 W. Carpenter Rd.**  
**Flint, MI 48504**

Dear Dr. Summey:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 2/24/2022, I found *5 violations*. The violations are listed below and explained in the attached report:

<b>R 400.8131(12)</b>	<b>Professional development requirements.</b>
<b>R 400.8131(6)</b>	<b>Professional development requirements.</b>
<b>R 400.8143(11)</b>	<b>Children's records.</b>
<b>R 400.8325(1)</b>	<b>Sanitization.</b>
<b>R 400.8335(1)</b>	<b>Food services and nutrition; provided by center.</b>

Due to the violations, you must send us a corrective action plan by 3/28/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.

- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 571-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Juli Gohl, Licensing Consultant  
 Child Care Licensing Bureau  
 611 W. Ottawa Street  
 P. O. Box 30664  
 Lansing, MI 48909-8164  
 (810) 423-2832

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC250378112
<b>Licensee Name:</b>	Genesee Intermediate School District
<b>Licensee Address:</b>	2413 West Maple Avenue Flint, MI 48507
<b>Licensee Telephone #:</b>	(810) 591-0870
<b>Licensee/Designee:</b>	Latoya Summey, Designee
<b>Name of Facility:</b>	Westwood Heights Middle School
<b>Facility Address:</b>	3223 W. Carpenter Rd. Flint, MI 48504
<b>Facility Telephone #:</b>	(810) 591-0870
<b>Original Issuance Date:</b>	09/04/2015
<b>Capacity:</b>	100
<b>Age Range:</b>	Ages 9 years Thru 12 years
<b>Program Components:</b>	SCHOOL AGE

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 02/24/2022  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: 12/15/2021  
 Date of Lead Hazard Risk Assessment, if applicable:  
 Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed	
No. of children enrolled in care	48	10	
No. of staff employed	3	3	
No. of volunteers	0	0	
No. of children present at time of inspection	16		
No. of staff present at time of inspection	3		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	16		
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Rooms 104, 105, 113, 117, 119, 417, 800, 809, media center, cafeteria, library, and band room.  
 Approved Program Director: Latia Moore  
 Approved Central Administrator: James Yake  
 Approved Variances: None  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8131 Professional development requirements.**

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

At the time of the onsite inspection, child care staff member Ryan Richardson did not complete the 2021 MiRegistry Health and Safety training.

**R 400.8131 Professional development requirements.**

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

- (a) Child development and learning.
- (b) Health, safety, and nutrition.
- (c) Family and community collaboration.
- (d) Program management.
- (e) Teaching and learning.
- (f) Observation, documentation, and assessment.
- (g) Interactions and guidance.
- (h) Child care center administrative rules.

At the time of the onsite inspection, the center provided me with verification that Mr. Richardson completed 6.25 hours of professional development in calendar year 2021.

**R 400.8143 Children's records.**

(11) A center shall maintain an accurate record of daily attendance at the center that includes each child's first and last name and each child's arrival and departure time. Electronic records may be used. If electronic attendance records are used, then they must be available to the department at the time of an inspection. If the electronic attendance records are not available during an on-site inspection, then the center is in violation of this rule.

At the time of the onsite inspection, program director Latia Moore could not locate the above records.

**R 400.8325 Sanitization.**

(1) All tableware, utensils, food contact surfaces, and food service equipment must be thoroughly washed, rinsed, and sanitized after each use. Multi-purpose tables must be thoroughly washed, rinsed, and sanitized before and after they are used for meals or snacks.

During the onsite inspection, I observed a child eat snack at a multi-purpose table that was not thoroughly washed, rinsed, and sanitized before eating snack.

**R 400.8335 Food services and nutrition; provided by center.**

(1) Food and beverages provided by a center must be of sufficient quantity and nutritional quality to provide for the dietary needs of each child according to the minimum meal requirements of the child and adult care food program (CACFP), as administered by the Michigan department of education, based on 7 CFR part 226, 1-1-18 edition, (2018) of the United States Department of Agriculture, Food and Nutrition Service, CACFP, and is hereby adopted by reference. A copy can be obtained at no cost from CACFP at <http://www.fns.usda.gov/cacfp/meals-and-snacks>. In addition, a copy is available for inspection and distribution at no cost at the Michigan Department of Licensing and Regulatory Affairs, Bureau of Community and Health Systems, Child Care Division, 611 West Ottawa Street, Lansing, MI 48933.

During the onsite inspection, I observed that the snack of popcorn and water or a Capri Sun that was provided and served to the children only consisted of one of the required food components.

#### IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



03/08/2022

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Juli Gohl  
Licensing Consultant

Date