



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

March 9, 2023

Donna Holmes
Kingdom Kampus CDC INC
319 E. York Avenue
Flint, MI 48505

RE: License #: DC250374512

Kingdom Kampus CDC
319 E. York Avenue
Flint, MI 48505

Dear Mrs. Holmes:

This letter is to advise you that the 03/08/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8110(6) Applicant; licensee; licensee designee; requirements	Program director is not signing in and out for attendance daily. Staff attendance is not fully filled out and difficult to understand what days are being documented.	All staff members at center will sign in and out daily for attendance, records will be maintained onsite and be complete.	03/08/2023
R400.8110(14) Applicant; licensee; licensee designee; requirements	There is not a no vaping sign posted at the center.	Licensee will ensure a no vaping sign is posted at the center.	03/08/2023
R400.8112(2)(e) Comprehensive	The CCBC is not maintained accurately.	Licensee will ensure the CCBC is maintained and accurate.	03/15/2023

background check; fingerprinting	Marilyn Brown is not listed as eligible/connected. The following are listed as eligible/connected but no longer work there, Diamond Mayfield, Rebekah Survance, and Monique Brown. Sophia Knox is listed as an unsupervised volunteer but is a child care staff member.		
R400.8128 Staff; volunteer; requirements	Sophia Knox does not have a negative TB test onsite.	All child care staff members and volunteers must have a negative TB test on file prior to starting.	03/08/2023
R400.8131(5) Professional development requirements	Brenda Luckado has not completed Health and Safety 1 and 2 within 90 days of hire.	Licensee will ensure all staff have completed required training within the time frame.	03/08/2023
R400.8131(6) Professional development requirements	Program director Donna Holmes, child care staff member Brenda Luckado did not complete 16 hours of training in 2021 or 16 hours of training in 2022.	Licensee will ensure all staff have the required 16 hours of training completed each calendar year. Proof must be retained onsite or on MiRegistry.	03/08/2023
R400.8131(12) Professional development requirements	Program director Donna Holmes has not completed the refresher training in 2021.	Licensee will ensure all refreshers are completed when notified by the department of a new refresher.	03/15/2023
R400.8143(1) Children's records	Six of eleven child information cards were not completed in their entirety including date of birth, special needs, doctor name and number.	Licensee will ensure all child information cards are filled out in their entirety prior to child attending daycare.	03/15/2023
R400.8152(8) Medication; administrative procedures	Eleven of eleven children do not have an annual topical permission slip filled out and on file.	Licensee will ensure the annual topical permission slip is completed and onsite for review.	03/15/2023
R400.8161(1) Emergency procedures	The emergency procedures do not meet criteria listed in the rule book.	Licensee will review the rule book, and update plans to reflect the required criteria.	03/31/2023

R400.8161(2) Emergency procedures	The emergency procedures do not meet criteria listed in the rule book.	Licensee will review the rule book, and update plans to reflect the required criteria.	03/31/2023
R400.8161(6) Emergency procedures	The center did not complete any tornado drills in 2021.	Licensee will ensure two tornado drills are completed each calendar year between March and November. It will be documented and retained onsite for review.	03/08/2023
R400.8161(8) Emergency procedures	Licensee does not have documentation showing she has trained staff on emergency procedures twice a year.	Licensee will ensure she trains staff on emergency procedures, and keeps documentation onsite for review, twice a year each calendar year.	03/08/2023
R400.8173(2) Equipment.	Licensee does not have the most recent recall notice posted.	Licensee will ensure the most recent recall notice is posted. It was emailed to her while onsite.	03/08/2023
R400.8380(9) Maintenance of premises	Licensee does not have an integrated pest management program.	Licensee will develop an integrated pest management program, provide to parents and have onsite for review.	03/31/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services.

Technical Assistance and Consultation:

R400.8137(4) Licensee will ensure the garbage can for diapers is lined and covered.

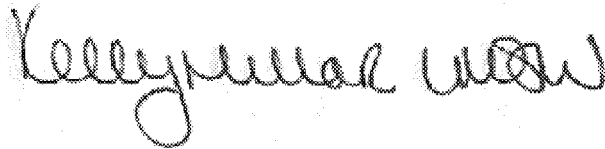
R400.8146(l) Licensee will add the notice of availability of the center's licensing notebook to their parent packet.

R400.8164(3) Licensee will add the physical address of facility and name of facility to emergency phone list posted at center.

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kelly Millar LMSW". The signature is written in black ink on a white background.

Kelly Millar, LMSW, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
989-385-6683