



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

November 21, 2022

Latausha Wilson
Flint Community Schools
923 E. Kearsley St.
Flint, MI 48503

RE: License #: DC250364193
Southwestern Classical Academy
1420 West Twelfth Street
Flint, MI 48507

Dear Ms. Wilson:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on November 15, 2022, I found twenty-one violation(s) listed below and explained in the attached report:

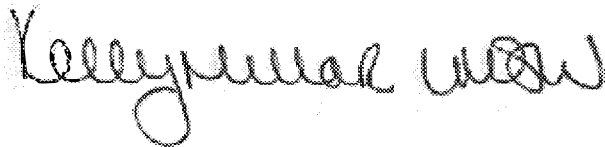
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|-------------------------------------|-------------------------------------------------------------|
| R400.8110(6) | Applicant; licensee; licensee designee; requirements |
| R400.8112(1)(c) | Comprehensive background check; fingerprinting. |
| R400.8112(2)(b) | Comprehensive background check; fingerprinting |
| R400.8112(2)(e) | Comprehensive bacground check; fingerprinting |
| R400.8113(1) | Program director qualifications; responsibilities |
| R400.8131(1) | Professional development requirements |
| R400.8131(6) | Professional development requirements |
| R400.8131(10) | Professional development |
| R400.8134 (4) | Hand washing |
| R400.8143(1) | Children’s records |
| R400.8143(8) | Children’s records |
| R400.8143(11) | Children’s records |
| R400.8146 (1)(l)(i)(ii)(iii) | Children’s records |
| R400.8161(1)(a-e)(2)(a-h) | Emergency procedures |
| R400.8161(5) | Emergency procedures |

R400.8161(6)	Emergency procedures
R400.8164(3)	Telephone services
R400.8167 (3)	Indoor Space
R400.8380(1)	Maintenance of premises
R400.8385	Poisonous or toxic materials

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Kelly Millar LMSW". The signature is written in a cursive style with a large initial "K".

Kelly Millar, LMSW, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
989-385-6683

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC250364193
Licensee Name:	Flint Community Schools
Licensee Address:	923 E. Kearsley St. Flint, MI 48503
Licensee Telephone #:	(810) 760-5068
Licensee/Designee:	Latausha Wilson, Designee
Name of Facility:	Southwestern Classical Academy
Facility Address:	1420 West Twelfth Street Flint, MI 48507
Facility Telephone #:	(810) 760-1400
Original Issuance Date:	03/16/2016
Capacity:	100
Age Range:	Ages 12 years Thru 12 years
Program Components:	SCHOOL AGE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 1/15/2022
 Date of Environmental Health Inspection: 10/19/2022
 Date of Fire Safety Inspection: 07/27/2022
 Date of Lead Hazard Risk Assessment, if applicable:
 Date of Documentation of Playground Compliance, if applicable:

	No. of Records Reviewed	
No. of children enrolled in care	20	3
No. of staff employed	3	3
No. of volunteers	0	0
No. of children present at time of inspection	3	
No. of staff present at time of inspection	3	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	3	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Room 31, Room 61, Room 64, Room 65, and, Gymnasium, Cafeteria
 Approved Program Director: Valerie Newman
 Approved Central Administrator: None
 Approved Variances: No
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8110 Applicant; licensee; licensee designee; requirements.

(6) The licensee or licensee designee shall maintain accurate records detailing daily arrival and departure times for each child care staff member, child care aide, and volunteer.

There is no staff attendance being kept detailing arrival and departure times.

R 400.8112 Comprehensive background check; fingerprinting.

(1) Pursuant to section 5n of the act, MCL 722.115n, before an individual has unsupervised contact with children, the department shall determine the individual's eligibility to be any of the following:

(c) A child care staff member.

██████████ is not listed on the CCBC under this license number.

R 400.8112 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(b) Maintain a copy of the completed and signed form or forms for each individual entered into the child care background check system under the license.

There are no consent and disclosures available for review for ██████████, Steven Barber, or Jan Martin.

R 400.8112 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.

The CCBC is not maintained, it has 35 individuals connected who are not working at this center.

R 400.8113 Program director qualifications; responsibilities.

(1) Before hiring a new program director, a licensee or licensee designee shall submit a completed BCHS-CC 001 form, titled Child Care Licensing Information Request, and the credentials

of the proposed program director to the department for review and approval.

The was not a submission to switch program directors when previous director left.

R 400.8128 Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

There was no TB test on file for Jan Martin.

R 400.8131 Professional development requirements.

(1) The center shall provide an orientation about the center's policies and practices and these administrative rules for all personnel hired after the effective date of these rules and before unsupervised contact with children.

There is no documentation of orientation provided to staff on file for review.

R 400.8131 Professional development requirements.

(10) All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.

Two staff members Steven Barber and Jan Martin do not have training CPR/First Aid on file.

R 400.8131 Professional development requirements.

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development

annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

- (a) Child development and learning.
- (b) Health, safety, and nutrition.
- (c) Family and community collaboration.
- (d) Program management.
- (e) Teaching and learning.
- (f) Observation, documentation, and assessment.
- (g) Interactions and guidance.
- (h) Child care center administrative rules.

Two staff members Steven Barber and Jan Martin have not completed Health and Safety 1 and 2.

R 400.8134 Hand washing.

(4) Guidelines for hand washing must be posted in food preparation areas, in toilet rooms, and by all hand washing sinks.

Two of the bathrooms utilized by children at the center did not have hand washing signs.

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

There are only 3 child information cards available for review and one is missing special needs/allergies.

R 400.8143 Children's records.

(11) A center shall maintain an accurate record of daily attendance at the center that includes each child's first and last name and each child's arrival and departure time. Electronic records may be used. If electronic attendance records are used, then they must be available to the department at the time of an inspection. If the electronic attendance records are not available during an on-site inspection, then the center is in violation of this rule.

The program director does not keep accurate daily attendance, she had not kept attendance on the day prior to inspection and had not completed attendance for the current day either.

R 400.8143 Children's records.

(8) Upon enrollment and annually thereafter, a center shall obtain and keep on file at the center a signed statement from a school-age child's parent confirming all of the following:

(a) The child is in good health with activity restrictions noted.

(b) The child's immunizations are up-to-date.

(c) The immunization record or appropriate waiver is on file with the child's school.

There are no signed statements regarding school age health by parents.

R 400.8146 Information provided to parents.

(1) A center shall provide a written information packet to each parent enrolling a child that includes at least all of the following:

(I) Notice of the availability of the center's licensing notebook. The notice must include all of the following:

(i) The licensing notebook contains all the licensing inspection and special investigation reports and related corrective action plans for the last 5 years.

(ii) The licensing notebook is available to parents during regular business hours

(iii) Licensing inspection reports, special investigation reports, and corrective action plans from at least the past 3 years are available on the department's child care licensing website at www.michigan.gov/michildcare. The website address must be in bold print.

There is no documentation of parents being provided notice of licensing notebook.

R 400.8161 Emergency procedures.

(1) Written procedures for the care of children and staff for each of the following emergencies must be developed and implemented:

(a) Fire.

(b) Tornado.

(c) Other natural or man-made disasters.

(d) Serious accident, illness, or injury.

(e) Crisis management including, but not limited to, intruders, active shooters, bomb threats, and other man-made events.

The emergency plans do not cover the requirements outlined in current rule book, including accommodations for infant toddlers, accommodations for children with serious medical needs, or accommodations for children with special needs.

R 400.8161 Emergency procedures.

(5) A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented.

There were no documented fire drills for 2020 or 2021.

R 400.8161 Emergency procedures.

(6) A tornado drill program, consisting of at least 2 tornado drills between the months of March through November, must be established and implemented.

There were no documented tornado drills for 2020 or 2021.

R 400.8164 Telephone service.

(3) Emergency phone numbers, including 911, fire, police, and the poison control center, and the facility's physical address and 2 main cross streets, must be conspicuously posted in a place visible to staff.

The emergency phone list does not contain all required areas including physical address and two nearest cross streets.

R 400.8167 Indoor space.

(3) A center shall provide a floor plan of all child use areas to the department at initial licensure and before making structural changes or adding any child use space. Only space that has received prior approval for child use by the department may be used for child care.

The center is using classrooms which are not approved for usage.

R 400.8380 Maintenance of premises.

(1) The premises must be maintained in a clean and safe condition and must not pose a threat to health or safety.

The water filing station across from community room is broken open and wires are exposed to children.

R 400.8385 Poisonous or toxic materials.

Containers of poisonous or toxic materials must be clearly labeled for easy identification of contents and stored out of reach of children.

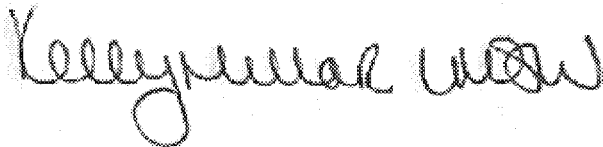
There was toxic materials out in the classrooms utilized including lighter fluid and comet.

During the onsite inspection I observed children engaged in eating dinner and working on individual projects with staff members.

A corrective action plan was requested and approved on 11/18/2022. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



Kelly Millar
Licensing Consultant

Date