



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 14, 2022

Terry Matlock
Terry Matlock School of Performing Arts, Inc.
9040 Creekwood Lk Tr
Grand Blanc, MI 48439

RE: License #: DC250283259
Matlock Grand Pointe
1350 Grand Pointe Court
Grand Blanc, MI 48439

Dear Ms. Matlock:

During the renewal inspection on 12/14/2022, I found *4 violations*. The violations are listed below and explained in the attached report:

- R 400.8112(1) Comprehensive background check; fingerprinting
- R 400.8131(3) Professional development requirements.
- R 400.8131(4) Professional development requirements.
- R 400.8131(5) Professional development requirements.

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

Lisa Gundry

Lisa Gundry, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
PO Box 30664
Lansing, MI 48909-8164
(810) 931-1220

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

LicenseLicense #: DC250283259

Licensee Name: Terry Matlock School of Performing Arts, Inc.

Licensee Address: 9040 Creekwood Lk Tr
Grand Blanc, MI 48439

Licensee Telephone #: (810) 655-8190

Licensee/Designee: Terry Matlock, Designee

Name of Facility: Matlock Grand Pointe

Facility Address: 1350 Grand Pointe Court
Grand Blanc, MI 48439

Facility Telephone #: (810) 694-7754

Original Issuance Date: 06/20/2006

Capacity: 175

Age Range: Ages Birth Thru 12 years

Program Components: PRESCHOOL
SCHOOL AGE
INFANT/TODDLER
FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 12/14/2022
 Date of Environmental Health Inspection: 11/15/2022
 Date of Fire Safety Inspection: 11/04/2022
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: 01/21/2009

		No. of Records Reviewed
No. of children enrolled in care	127	10
No. of staff employed	24	5
No. of volunteers	0	0
No. of children present at time of inspection	97	
No. of staff present at time of inspection	18	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	97	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The entire building, except the kitchen, office and heat plant rooms

Approved Program Director: Natalie Anderson

Approved Central Administrator: None

Approved Variances: None

Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8112

Comprehensive background check; fingerprinting.

(1) Pursuant to sections 5n and 5q of the act, MCL 722.115n and 722.115q, prior to an individual having any unsupervised contact with children, the department shall determine the individual's eligibility to be any of the following:

(c) A child care staff member.

On December 14, 2022, I reviewed child care staff member Chelsea Nebraska's file. She was not fingerprinted prior to caring for children. Program Director Natalie Anderson acknowledged that she had did not fingerprint her before starting, which is required. She stated that she has fingerprinted all new staff prior to starting and that she will continue to comply with this requirement.

R 400.8131

Professional development requirements.

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

On December 12, 2022, 2 of the 5 reviewed staff files showed that they had not completed the shaken baby/head trauma training before caring for children. Ms. Anderson acknowledged that the staff did not complete this training before caring for children. She was aware that they needed it and she reminded them several times; however, they did not comply and she allowed them to work due to low staffing and staffing issues during the pandemic. She agreed to have all new staff hired take this training as required.

R 400.8131

Professional development requirements.

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

On December 12, 2022, 2 of the 5 reviewed staff files showed that they had not completed the infectious disease training before caring for children. Ms. Anderson acknowledged that the staff did not complete this training prior to unsupervised contact with children. She was aware that they needed it and she reminded them several times; however, they did not comply and she allowed them to work due to low staffing and staffing issues during the pandemic. She agreed to have all new staff hired take this training as required.

R 400.8131

Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.**
- (b) Prevention of and response to emergencies due to food and allergic reactions.**
- (c) Building and physical premises safety.**
- (d) Emergency preparedness and response planning.**
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.**
- (f) Precautions in transporting children, if applicable.**
- (g) Child development.**

On December 12, 2022, 2 of the 5 reviewed staff files showed that they had not completed the professional development requirements within 90 days of hiring. Ms. Anderson acknowledged that the staff did not complete this training. She was aware that they needed it and she reminded them several times; however, they did not comply and she allowed them to work due to low staffing and staffing issues during the pandemic. She agreed to have all new staff hired take this training as required.

During the inspection I provided Ms. Anderson technical assistance and consultation on the following rules:

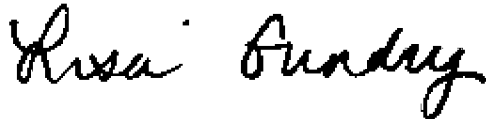
- Documenting primary caregiving in the infant room
- Bottle storage requirements (covering all bottles)

- Documenting all information on the child information cards (filling in special needs area)
- Maintaining the background check website accurately (connecting and disconnecting as needed)
- 16 hours of professional development annually (vs. school year)

A corrective action plan was requested and approved on 12/14/2022. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



12/15/22

Lisa Gundry
Licensing Consultant

Date