



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 15, 2022

Terry Matlock
Terry Matlock School of Performing Arts, Inc.
9040 Creekwood Lk Tr
Grand Blanc, MI 48439

RE: License #: DC250283259
Matlock Grand Pointe
1350 Grand Pointe Court
Grand Blanc, MI 48439

Dear Ms. Matlock:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 02/15/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

The violations that were found are:

R 400.8131 Professional development requirements.

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

2 of the staff members files reviewed did not have documentation of completing shaken baby syndrome (SBS) and abusive head trauma prior to caring for children. I provided director Natalie Matlock with guidance on how to obtain the SBS/head trauma training. She agreed to have staff complete this prior to caring for children.

R 400.8131

Professional development requirements.

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

2 of the staff members files reviewed did not have documentation of completing infectious disease training prior to caring for children. I provided director Natalie Matlock with guidance on how to complete this training through the MiRegistry courses. She agreed to have staff complete this prior to caring for children.

R 400.8131

Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

2 of the staff members files reviewed did not have documentation of the above referenced trainings within 90ndays of hire. I provided director Natalie Matlock with guidance on how to complete this training through the MiRegistry courses. She agreed to have staff complete this within 90 days in the future.

Violations were identified at the time of the inspection. You have provided an acceptable written corrective action plan.

During calendar year 2021:	Total
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Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

During the inspection, I provided Ms. Matlock consultation and technical assistance on the following rules:

- Safe Sleep practices in the infant room

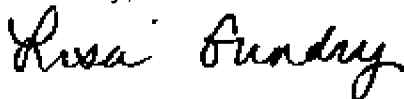
You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

The Department provides technical assistance to meet the licensing requirements and consultation to improve services.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (810) 787-7031.

Sincerely,



Lisa Gundry, Licensing Consultant
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 611 W. Ottawa Street
 PO Box 30664
 Lansing, MI 48909-8164
 (810) 931-1220

enclosure