



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
DIRECTOR

Report Type : Renewal
Inspection Type: Renewal

Date of Inspection: 2/8/2024,
Date of Report: 2/22/2024

| Licensee Name(s) | License Number |
|------------------------------------|---|
| Lake Fenton Comm Schools | DC250275645 |
| Capacity | Facility Name |
| 100 | Lake Fenton Child Care, West Shore Elem |
| Program Type | Licensee Designee(s) |
| Center | |
| Central Administrator(s) | Program Director(s) Name |
| | |
| Facility Address | Mailing Address |
| 3076 Lahring, Fenton, MI, 48430 | 11425 Torrey Rd, Fenton, MI, 48430 |
| Facility Phone Number | Facility Email Address |
| 8105912584 | chorton@lakefentonschools.org |

Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the renewal inspection, licensing consultant Kelly Millar found 12 violations. The violations are listed and explained below. An acceptable written corrective action plan was received on 2/13/2024. A regular license will be issued.

If you have any questions regarding the report, please contact licensing consultant, Kelly Millar, at (989) 385-6683. In the event that Kelly Millar is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

| Inspection Details | | |
|--|--|--|
| <i>Number of Rules/Statutes Reviewed</i> | <i>Number of Rules/Statute Violations</i> | <i>Number of Rules/Statutes where Technical Assistance was Provided</i> |
| 704 | 12 | 2 |
| <i>Number of Children's Records Reviewed: Number of Children Enrolled</i> | <i>Number of Child Care Staff Member Records Reviewed: Number of Staff Employed</i> | <i>Number of Volunteer Records Reviewed: Number of Volunteers</i> |
| 22: 74 | 7: 7 | 0: 0 |
| <i>Number of Children Observed: Number of Children Present During Inspection</i> | <i>Number of Child Care Staff Members Observed: Number of Child Care Staff Members Present During Inspection</i> | <i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i> |
| 23: 23 | 4: 4 | 0: 0 |
| <i>Licensee Interviewed</i> | <i>Program Director Interviewed</i> | <i>Child Care Staff Members Interviewed</i> |
| Yes | Yes | Yes |

| Documentation of Required Inspections | | |
|--|---------------------------|-----------------|
| <i>Type of Inspection</i> | <i>Date of Inspection</i> | <i>Findings</i> |
| Environmental Health Inspection | 2/20/2024 | A rated |
| Center's school-building fire inspection certification | 1/29/2024 | A rated |

| <i>Rule Number</i> | <i>Rule</i> | <i>Analysis</i> | <i>Conclusion</i> |
|--------------------|--|---|-----------------------|
| R 400.8164(3) | Telephone service. Emergency phone numbers, including 911, fire, police, and the poison control center, and the facility's physical address and 2 main cross streets, must be conspicuously posted | Licensee will ensure there is posting in each room which shows the physical address, two nearest cross streets, 911, poison control, local fire and local police. | Violation Established |

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| | in a place visible to staff. | | |
| R 400.8112(2)(b) | Comprehensive background check; fingerprinting. Maintain a copy of the completed and signed form or forms for each individual entered into the child care background check system under the license. | Licensee will ensure all child care staff members have a signed consent and disclosure onsite for review. | Violation Established |
| R 400.8112(2)(e) | Comprehensive background check; fingerprinting. Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license. | License will ensure all individuals are accurately connected to the child care background check | Repeat Violation Established Reference: : 5/5/2022 :Violation Established; |
| R 400.8134(3)(a) | Hand washing. Before meals, snacks, or food preparation experiences. | Licensee will ensure all children wash their hands before eating. | Violation Established |
| R 400.8131(1) | Professional development requirements. The center shall provide an orientation about the center's policies and practices and these administrative rules for all personnel hired after the effective date of these rules and before unsupervised contact with children. | Licensee will ensure all child care staff are provided orientation regarding policies, practices and administrative rules. | Violation Established |

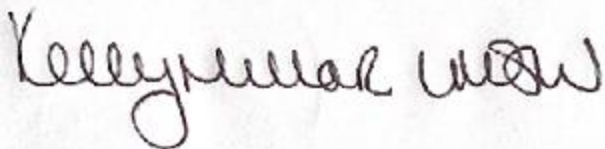
| | | | |
|----------------|--|---|---|
| R 400.8131(11) | <p>Professional development requirements. Verification of all professional development required by this rule must be kept on file at the center or online at MiRegistry. Verification must be issued from the training organization or trainer and include the date of the course, the name of the training organization or trainer, the topic covered, and the number of clock hours. Training hours from MiRegistry also meet this rule.</p> | Licensee will ensure all documentation is retained onsite for verification of training hours. | Violation Established |
| R 400.8161(8) | <p>Emergency procedures. Each child care staff member shall be trained at least twice a year on his or her duties and responsibilities for all emergency procedures referenced in subrule (1) of this rule.</p> | Licensee will ensure all staff are being trained twice a year on emergency procedures and documentation is retained onsite. | Violation Established |
| R 400.8116(2) | <p>Multi-site school-age program director. The multi-site school-age program director shall be at each site a minimum of 1 session per week and maintain written documentation of site visits, including dates and times.</p> | Licensee will ensure she is attending one session each in its entirety each week and keeping documentation onsite. | <p>Repeat Violation Established</p> <p>Reference: : 3/22/2023 :Violation Established;</p> |
| R 400.8161(5) | <p>Emergency procedures. A fire drill program, consisting of at least 1 fire drill quarterly, must</p> | Licensee will ensure center is completing quarterly fire drills in the calendar year and | <p>Repeat Violation Established</p> <p>Reference: : 5/5/2022 :Violation Established;</p> |

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| | be established and implemented. | retaining documentation onsite. | : 3/22/2023 :Violation Established; |
| R 400.8161(6) | Emergency procedures. A tornado drill program, consisting of at least 2 tornado drills between the months of March through November, must be established and implemented. | Licensee will ensure center is completing at least two tornado drills between March and November of the calendar year and keeping documentation onsite. | Repeat Violation Established Reference: : 5/5/2022 :Violation Established; : 3/22/2023 :Violation Established; |
| R 400.8167(3) | Indoor space. A center shall provide a floor plan of all child use areas to the department at initial licensure and before making structural changes or adding any child use space. Only space that has received prior approval for child use by the department may be used for child care. | Licensee will only utilize rooms which have been approved by childcare. | Violation Established |
| R 400.8113(3)(c) | Program director qualifications; responsibilities. Monitoring staff, including annual evaluations. | Licensee will ensure all staff have annual evaluations onsite for review. | Violation Established |

| Technical Assistance | |
|----------------------|--|
| Rule Number | Rule |
| R 400.8173(2) | The current list of unsafe children's products that is provided by the department must be conspicuously posted in the center, as required by section 15 of the children's product safety act, 2000 PA 219, MCL 722.1065. |
| R 400.8110(6) | The licensee or licensee designee shall maintain accurate records detailing daily arrival and departure times for each child care staff member, child care aide, and volunteer. |

| Hours of Operation | | | | | | |
|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------|--------|
| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| 06:00 AM To 6:00 PM | 06:00 AM To 6:00 PM | 06:00 AM To 6:00 PM | 06:00 AM To 6:00 PM | 06:00 AM To 6:00 PM | | |

| Bureau Recommendation |
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| I recommend issuance of a regular license (capacity 100) |

| Approved By: | | | |
|---|-------------|--|--|
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| Kelly Millar, LMSW | 2/22/2024 | | |
| Licensing Consultant | Date | | |
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