



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 23, 2023

Chelsea Horton
Lake Fenton Comm Schools
11425 Torrey Rd
Fenton, MI 48430

RE: License #: DC250275645
**Lake Fenton Child Care, West Shore Elem
3076 Lahring
Fenton, MI 48430**

Dear Ms. Horton:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 03/22/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

I observed children engaged in free play, arts and crafts, and hand washing. The staff were kind and nurturing and the children appeared happy.

The violations that were found are:

R 400.8112 Comprehensive background check; fingerprinting.

(1) Pursuant to section 5n of the act, MCL 722.115n, before an individual has unsupervised contact with children, the department shall determine the individual's eligibility to be any of the following:

(c) A child care staff member.

The following staff was not connected and found eligible in CCBC; Mariah Wysocki.

Repeat violation established.

LSR 05/06/2022

CAP 05/31/2022

R 400.8113 Program director qualifications; responsibilities.

- (2) A program director shall be present in the center in the following manner:
 - (a) Full time for programs operating less than 6 continuous hours.

Program director Chelsea Horton is not in attendance at the child care center during the hours of operation, which operates less than six hours a day.
Repeat violation established.
LSR 05/06/2022
CAP 05/31/2022

R 400.8116 Multi-site school-age program director.

- (2) The multi-site school-age program director shall be at each site a minimum of 1 session per week and maintain written documentation of site visits, including dates and times.

There is not an identified multi-site school age program director identified, nor attending the sites at least one session per week and maintaining documentation onsite of site visits, dates, and times.

R 400.8119 Site supervisor; qualifications; responsibilities.

- (5) Verification of the requirements of subrule (2) must be kept on file at the center.

There is not an identified site supervisor with qualifications on file at the center.

R 400.8122 Lead caregiver; qualifications; responsibilities.

- (5) Lead caregivers shall meet 1 of the following qualifications shown in Table 3:

Education	Coursework in Early
Hours of Experience	Childhood Education,

a	Child development, or Child-Related Field.
g) High school diploma or CEUs, 3,840 hours GED with -> equal 90	6 semester hours, 9 or a combination to clock hours with

There are not credentials for the identified lead Amanda Corbett (Hinz) onsite.

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

The following staff have not completed health and safety 1 and 2 within the required time frames; Mariah Wysocki and Amanda Corbett (Hinz).

Repeat violation established.

LSR 05/06/2022

CAP 05/31/2022

R 400.8143 Children's records.

(3) For children under school-age, at the time of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center 1 of the following:

(a) A certificate of immunization showing a minimum of 1 dose of each immunizing agent specified by the department of health and human services (DHHS).

(b) A copy of a waiver addressed to DHHS and signed by the parent stating immunizations are not being administered due to religious, medical, or other reasons.

There are under school age children attending the center and they do not have immunization records onsite for review.

R 400.8143 Children's records.

(6) Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:

(c) For preschoolers, within the preceding 12 months.

There are under school age children attending the center and they do not have physicals onsite for review.

R 400.8143 Children's records.

(8) Upon enrollment and annually thereafter, a center shall obtain and keep on file at the center a signed statement from a school-age child's parent confirming all of the following:

(a) The child is in good health with activity restrictions noted.

(b) The child's immunizations are up to date.

(c) The immunization record or appropriate waiver is on file with the child's school.

Ten of the ten records reviewed for school age children do not have a signed statement regarding health, immunizations, and health restrictions.

R 400.8161 Emergency procedures.

(5) A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented.

There are no logs onsite for fire drills being completed by the before and after school program.

Repeat violation established.

LSR 05/06/2022

CAP 05/31/2022

R 400.8161 Emergency procedures.

(6) A tornado drill program, consisting of at least 2 tornado drills between the months of March through November, must be established and implemented.

There are no logs onsite for tornado drills being completed by the before and after school program.

Repeat violation established.

LSR 05/06/2022

CAP 05/31/2022

R 400.8182 Ratio and group size requirements.

(3) In each room or well-defined space, the maximum group size and ratio of child care staff members to children, including children related to a staff member or the licensee, must be as shown in Table 4:

Age Maximum Group Size	Child Care Staff member to Child Ratio
e) School-agers	1 to 18
Not applicable	

The groups size maximum was exceeded in an identified space (Art room) when more than 36 children were present.

R 400.8385

Poisonous or toxic materials.

Containers of poisonous or toxic materials must be clearly labeled for easy identification of contents and stored out of reach of children.

There were cleaning supplies in the unlocked and accessible cabinet under the sink in the classroom.

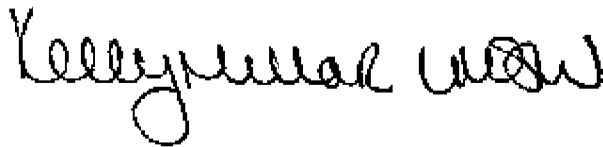
The Department provides technical assistance to meet the licensing requirements and consultation to improve services.

Technical Assistance and Consultation:

R400.8143(1) Licensee designee will ensure all child information cards are filled out in their entirety.

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in black ink, appearing to read "Kelly Millar". The signature is written in a cursive style with a large initial "K".

Kelly Millar, LMSW, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
989-385-6683