GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
DIRECTOR

2/13/2024

Lake Fenton Child Care,
West Shore Elem
3076 Lahring, Fenton
MI, 48430

License Number: DC250275645

Dear Ms. Horton,

This letter is to advise you that the 2/13/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our website under Statewide Search for Licensed Child Care Centers and Homes. A description of each type of report and corrective action plans can be found under Overview of Licensing Reports.

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8164(3)	The emergency postings did not have poison control, local fire and local police listed.	Licensee will ensure there is posting in each room which shows the physical address, two nearest cross streets, 911, poison control, local fire and local police.	03/08/2024
R 400.8112(2)(b)	The staff member Michelle Lambert did not have a signed consent and disclosure onsite for review.	Licensee will ensure all child care staff members have a signed consent and disclosure onsite for review.	03/08/2024
R 400.8112(2)(e)	There were five child care staff member connected to license who are not employed at the license.	License will ensure all individuals are accurately connected to the child care background check.	03/08/2024

R 400.8134(3)(a)	The children did not wash their hands before snack was eaten.	Licensee will ensure all children wash their hands before eating.	02/08/2024
R 400.8131(1)	Seven of seven staff members have no documented orientation onfile.	Licensee will ensure all child care staff are provided orientation regarding policies, practices and administrative rules.	03/08/2024
R 400.8131(11)	Four of seven child care staff members did not have training verification for the year 2022.	Licensee will ensure all documentation is retained onsite for verification of training hours.	03/08/2024
R 400.8161(8)	Seven of seven child care staff members have not been trained twice a year on emergency practices.	Licensee will ensure all staff are being trained twice a year on emergency procedures and documentation is retained onsite.	03/08/2024
R 400.8116(2)	The multi-site program director is not staying for an entire session at least once weekly.	Licensee will ensure she is attending one session each in its entirety each week and keeping documentation onsite.	03/08/2024
R 400.8161(5)	There were no fire drill documentation for 2022 and none for the first two quarters of 2023.	Licensee will ensure center is completing quarterly fire drills in the calendar year and retaining documentation onsite.	03/08/2024
R 400.8161(6)	There were no tornado drills documented for 2022 and only one for 2023.	Licensee will ensure center is completing at least two tornado drills between March and November of the calendar year and keeping documentation onsite.	03/08/2024
R 400.8167(3)	The facility is using rooms not approved, specifically room 9, the sensory room and gymnasium.	Licensee will only utilize rooms which have been approved by childcare.	02/08/2024

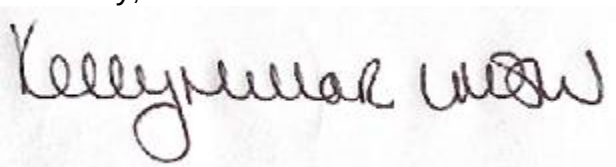
R 400.8113(3)(c)	There are no annual evaluations in the files for staff.	Licensee will ensure all staff have annual evaluations onsite for review.	03/08/2024

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Kelly Millar at (989) 385-6683 or millark@michigan.gov. In the event that Kelly Millar is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,



Kelly Millar,LMSW, Licensing Consultant