



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 23, 2023

Chelsea Horton  
Lake Fenton Comm Schools  
11425 Torrey Rd  
Fenton, MI 48430

RE: License #: DC250275645

**Lake Fenton Child Care, West Shore Elem  
3076 Lahring  
Fenton, MI 48430**

Dear Ms. Horton:

This letter is to advise you that the 03/23/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8112(1)(c) Comprehensive background check; fingerprinting	The following staff was not connected and found eligible in CCBC; Mariah Wysocki.	Licensee designee will ensure all individuals working in the child care center are cleared on the CCBC and found eligible. <b>Repeat violation established. LSR 05/06/2022 CAP 05/31/2022</b>	03/22/2023
R400.8113(2)(a) Program director qulaifications; responsibilities	Program director Chelsea Horton is not in attendance at the child care center during the hours of operation, which operates less than six hours a day.	Licensee designee will ensure there is an approved program director who is fulfilling the required amount of time present in the center. <b>Repeat violation established. LSR 05/06/2022</b>	03/22/2023

		<b>CAP 05/31/2022</b>	
R400.8116(2) Multi-sit school-age program director	There is not an identified multi-site school age program director identified, nor attending the sites at least one session per week and maintaining documentation onsite of site visits, dates, and times.	Licensee designee will ensure a multi-site director is at site at least a minimum of 1 session per week and must maintain a written documentation of site visits, dates, and times.	03/22/2023
R400.8119(5) Site Supervisor, qualifications, responsibilities	There is not an identified site supervisor with qualifications on file at the center.	Licensee designee shall insure the qualifications in subrule 2 of this rule is maintained onsite for review.	03/31/2023
R400.8122(5)(g) Lead caregiver; qualifications; responsibilities	There are not credentials for the identified lead Amanda Corbett (Hinz) onsite.	Licensee designee shall insure they have a qualified Lead at the center, and credentials will be onsite and available for review.	03/31/2023
R400.8131(5) (a-g) Professional developments	The following staff have not completed health and safety 1 and 2 within the required time frames; Mariah Wysocki and Amanda Corbett (Hinz).	Licensed designee will ensure all child care staff members have completed the required trainings. <b>Repeat violation established.</b> <b>LSR 05/06/2022</b> <b>CAP 05/31/2022</b>	03/31/2023
R400.8143(3) Children's records	There are under school age children attending the center and they do not have immunization records onsite for review.	Licensee designee will ensure that children who are under school age have immunization records onsite for review.	03/31/2023
R400.8143(6)(c) Children's records	There are under school age children attending the center and they do not have physicals onsite for review.	Licensee designee will ensure that children who are under school age have a physical on file and available for review.	03/31/2023
R400.8143(8) Children's Records	Ten of the ten records reviewed for school age children do not have a signed statement regarding health, immunizations, and health restrictions.	Licensee will ensure all school age children have a signed statement regarding health and immunizations.	03/31/2023
R400.8161(5) Emergency procedures	There are no logs onsite for fire drills being completed by the before and after school program.	Licensee designee will ensure the before and after school is completing fire drills quarterly through the calendar year, not	03/22/2023

		school year, and keeping documentation onsite for review. <b>Repeat violation established.</b> <b>LSR 05/06/2022</b> <b>CAP 05/31/2022</b>	
R400.8161(6) Emergency Procedures	There are no logs onsite for tornado drills being completed by the before and after school program.	Licensee designee will ensure the before and after school is completing two tornado drills between March and November of each calendar year, not school year, keeping documentation onsite for review. <b>Repeat violation established.</b> <b>LSR 05/06/2022</b> <b>CAP 05/31/2022</b>	03/22/2023
R400.8182 Ratio and group size requirements	The groups size maximum was exceeded in an identified space (Art room) when more than 36 children were present.	Licensee will ensure the before and after school center adheres to the group size maximum of 36 at any given time/space.	03/22/2023
R400.8385 Poisonous or toxic materials	There were cleaning supplies in the unlocked and accessible cabinet under the sink in the classroom.	Licensee designee will ensure all the poisonous and hazardous materials are locked up or inaccessible to children in care.	03/22/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

The office provides technical assistance to meet the licensing requirements and consultation to improve services.

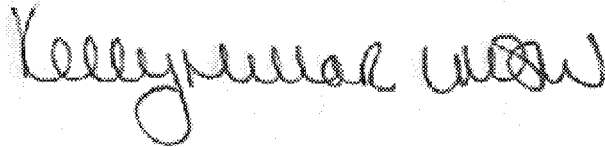
**Technical Assistance and Consultation:**

**R400.8143(1)** Licensee designee will ensure all child information cards are filled out in their entirety.

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

**Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.**

Sincerely,

A handwritten signature in cursive script, appearing to read "Kelly Millar LMSW". The signature is written in dark ink on a light background.

Kelly Millar, LMSW, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
989-385-6683