



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

March 16, 2023

Melanie Berry  
 Davison Comm School  
 1490 N Oak Rd  
 Davison, MI 48423

RE: License #: DC250087578  
**Hill Elementary Latchkey**  
**404 Aloha**  
**Davison, MI 48423**

Dear Ms. Berry:

This letter is a follow-up to the Department’s findings regarding the interim inspection conducted at your center on 03/16/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

There were no rule violations.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

During the inspection, I provided program director Brenda Bauer technical assistance and consultation on the following rules:

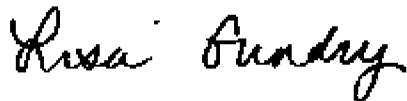
- Posting requirements for breakfast menus, and the latest Recall list (I emailed her the newest one)
- Health and Safety 2023 Refresher training requirements
- The Michigan background check website and re-fingerprinting requirements
- Removing a cleaning supply from the cart (corrected onsite)
- Having time-in and out on the attendance logs for the children
- The newest forms for child information cards, drill records and notebook notification form (I emailed copies of these to Ms. Bauer)

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Lisa Gundry". The signature is written in a cursive style with a large initial "L" and "G".

Lisa Gundry, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
PO Box 30664  
Lansing, MI 48909-8164  
(810) 931-1220