



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 24, 2023

Shaun Brewer
Montrose Community Schools
Carter Elementary
200 Park Dr.
Montrose, MI 48457

RE: License #: DC250023409
Carter Elementary Early Childhood Center
200 Park Drive
Montrose, MI 48457

Dear Mr. Brewer:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 3/20/2023, I found eleven violation(s) listed below and explained in the attached report:

- | | |
|---------------------|--|
| MCL 722.115p | Child care center, group child care home, or family child care home; potential or current child care staff member convicted of crime. |
| R 400.8125 | Staff; volunteer; requirements. |
| R 400.8125 | Staff; volunteer; requirements. |
| R 400.8128 | Staff; volunteer; tuberculosis. |
| R 400.8131 | Professional development requirements. |
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- R 400.8131 Professional development requirements.**
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- R 400.8143 Children's records.**
- R 400.8155 Child accidents and incidents; child and staff illness.**

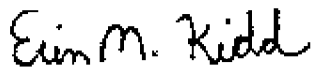
You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	1
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Erin Kidd, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa St.
 P.O. Box 30664
 Lansing MI, 48909-8164
 (810) 931-1786

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC250023409

Licensee Name: Montrose Community Schools

Licensee Address: 300 Nanita Dr
Montrose, MI 48457

Licensee Telephone #: (810) 591-8841

Licensee/Designee: Shaun Brewer, Designee

Name of Facility: Carter Elementary Early Childhood Center

Facility Address: 200 Park Drive
Montrose, MI 48457

Facility Telephone #: (810) 591-8841

Original Issuance Date: 04/17/1995

Capacity: 87

Age Range: Ages 2 years 6 months Thru 12 years

Program Components: GSRP
TRANSPORTATION
SCHOOL AGE
FOOD SERVICE
PRESCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 03/20/2023
 Date of Environmental Health Inspection: 03/17/2023
 Date of Fire Safety Inspection: School Fire Sign off 03/30/2023
 Date of Lead Hazard Risk Assessment, if applicable: N/A Classrooms 100, 141, 142, 144, Gym constructed after 1978. Cafeteria is pending
 Date of Documentation of Playground Compliance, if applicable: 09/21/2021

	No. of Records Reviewed	
No. of children enrolled in care	83	10
No. of staff employed	11	11
No. of volunteers	0	0
No. of children present at time of inspection	47	
No. of staff present at time of inspection	9	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	47	

Persons Interviewed: Licensee/Licensee Designee
 Program Director
 Caregiving staff

Approved Child Use Space: Room 100, Room 141, Room 142, Room 144, Gymnasium, Cafeteria
 Approved Program Director: Shaun Brewer, Carla Setzke, Sarah Schmidt
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

MCL 722.115p Child care center, group child care home, or family child care home; potential or current child care staff member convicted of crime.

(1) Except as provided in section 5n(14) and (15), a child care center, group child care home, or family child care home shall not allow an individual to be a child care staff member without requesting a criminal history check as required by section 5n.

At the time of the onsite inspection, two individuals acting as substitute child care staff members, did not have completed comprehensive background checks prior to contact with child care children as required by section 5n.

R 400.8125 Staff; volunteer; requirements.

(4) A licensee shall have a written policy regarding screening and supervision of staff and volunteers, including volunteers who are parents of a child in care. The policy must include a statement that any individual registered on the public sex offender registry (PSOR) is prohibited from having contact with any child in care.

At the time of the onsite inspection the facility did not have a volunteer supervision policy in place that included screening of all volunteers through the public sex offender registry (PSOR). The facility was utilizing ICHAT on all volunteers.

R 400.8125 Staff; volunteer; requirements.

(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:

(a) The individual is aware that abuse and neglect of children is against the law.

(b) The individual has been informed of the center's policies on child abuse and neglect.

(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

At the time of the onsite inspection the facility did not have written statements on file by all child care staff that included the following:

- (a) The individual is aware that abuse and neglect of children is against the law.
- (b) The individual has been informed of the center's policies on child abuse and neglect.
- (c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

R 400.8128 Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

At the time of the onsite inspection, two individuals acting as substitute child care staff members and Melloni Diem, child care staff member, did not have verification of freedom from communicable tuberculosis.

R 400.8131 Professional development requirements.

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

At the time of the onsite inspection, two individuals acting as substitute child care staff members and Melloni Diem, child care staff member, did not have verification of training in prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect before caring for children.

REPET VIOLATION ESTABLISHED
Interim Report dated 03/03/2022
Corrective Action Plan dated 03/03/2022

R 400.8131 Professional development requirements.

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete

prevention and control of infectious disease training, including immunizations.

At the time of the onsite inspection, two individuals acting as substitute child care staff members did not have verification of training in prevention and control of infectious disease training, including immunizations.

Child care staff members Josie Davison and Melloni Diem were lacking training in prevention and control of infectious disease training, including immunizations.

REPET VIOLATION ESTABLISHED
Interim Report dated 03/03/2022
Corrective Action Plan dated 03/03/2022

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

At the time of the onsite inspection, two individuals acting as substitute child care staff members and Melloni Diem, child care staff member, did not have verification of training in:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

REPET VIOLATION ESTABLISHED
Interim Report dated 03/03/2022
Corrective Action Plan dated 03/03/2022

R 400.8131 Professional development requirements.

(8) An on-going professional development plan must be developed and implemented to include all the training and professional development required by these rules.

At the time of the onsite inspection the facility was lacking a professional development plan that including training and development related to child care licensing rules and regulations.

R 400.8131 Professional development requirements.

(11) Verification of all professional development required by this rule must be kept on file at the center or online at MiRegistry. Verification must be issued from the training organization or trainer and include the date of the course, the name of the training organization or trainer, the topic covered, and the number of clock hours. Training hours from MiRegistry also meet this rule.

At the time of the onsite inspection, two individuals acting as substitute child care staff members did not have required professional development records on file at the facility.

R 400.8143 Children's records.

(8) Upon enrollment and annually thereafter, a center shall obtain and keep on file at the center a signed statement from a school-age child's parent confirming all of the following:

(a) The child is in good health with activity restrictions noted.

(b) The child's immunizations are up-to-date.

(c) The immunization record or appropriate waiver is on file with the child's school.

At the time of the onsite inspection the school age statement regarding a child's health and immunization status was not completed annually. The form as completed at the time of initial enrollment.

R 400.8155 Child accidents and incidents; child and staff illness.

(5) A center shall have a written policy detailing when children, staff, and volunteers will be excluded from the center due to illness.

At the time of the onsite inspection, the facility did not have a written policy detailing with staff and volunteers will be excluded from the center due to illness.

- On March 20, 2023, I provided technical assistance to Mr. Brewer regarding labeling of water bottles and lunch boxes with the child's first name, last name, and date. All child emergency cards require an admission date and a response regarding allergies and special needs. I provided Mr. Brewer with technical assistance regarding reviewing the School Building Fire Certification form. A snack menu is required for all child care programs and must be posted. The facility recently had an updated playground inspection. Non-complaint equipment can not be utilized until a passing inspection report is received and provided to the department. I reviewed with Mr. Brewer options for staff providing special services to child care children.

IV. RECOMMENDATION

I recommend renewal to this child care center (capacity 87).

Erin M. Kidd

March 24, 2023

Erin Kidd
Licensing Consultant

Date