



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
ACTING DIRECTOR

**Report Type** : Interim  
**Inspection Type:** Interim

**Date of Inspection:** 4/9/2024  
**Date of Report:** 4/11/2024

Licensee Name(s)	License Number
Montrose Community Schools	DC250023409
Capacity	Facility Name
87	Carter Elementary Early Childhood Center
Program Type	Licensee Designee(s)
Center	Shaun C. Brewer
Central Administrator(s)	Program Director(s) Name
	<p>Carla Lee Setzke <b>Qualifications:</b></p> <p><b>Date PD Approved:</b> Sarah Elizabeth Schmidt <b>Qualifications:</b></p> <p><b>Date PD Approved:</b> 2017-04-18 Shaun C. Brewer <b>Qualifications:</b> R 400.8113(7)(b) (9). <b>Date PD Approved:</b> 2023-03-10</p>
Facility Address	Mailing Address
200 Park Drive, Montrose, MI, 48457	200 Park Dr. Carter Elementary, Montrose, MI, 48457
Facility Phone Number	Facility Email Address
8105918841	sbrewer@montroseschools.org

### Findings of the Inspection

A copy of this Interim inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when interim inspection reports are completed can be found under [Overview of Licensing Reports](#).

The purpose of the Interim inspection was to determine compliance with applicable licensing statutes and administrative rules for child care Center.

During the Interim inspection, licensing consultant Erin Kidd found 3 violations. The violations are listed and explained below. Due to the violations, the licensee/licensee designee must send the bureau a [corrective action plan](#) by 5/2/2024. The corrective action plan may be submitted in the [Child Care Hub Information Record Portal \(CCHIRP\)](#). The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you have any questions regarding the report, please contact licensing consultant, Erin Kidd, at (810) 931-1786. In the event that Erin Kidd is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

<b>Inspection Details</b>		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
120	1	1
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10 : 114	5 : 19	0 : 0
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
49 : 49	11 : 11	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

<b>Documentation of Required Inspections</b>		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Center's School-building fire inspection certification form CCL-5043	3/3/2023	A
Environmental Health Inspection Results	3/17/2023	A
Certificate of Boiler Inspection	4/8/2022	Good condition

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8131(12)	Professional development requirements. When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.	At the time of the onsite inspection, one child care staff member was lacking the 2023 Health and Safety Refresher training.	Violation Established
R 400.8143(11)	Children's records. A center shall maintain an accurate record of daily attendance at the center that includes each child's first and last name and each child's arrival and departure time. Electronic records may be used. If electronic attendance records are used, then they must be available to the department at the time of an inspection. If the electronic attendance records are not available during an on-site inspection, then the center is in violation of this rule.	At the time of the onsite inspection, all classrooms were not maintaining accurate daily attendance.	Violation Established
R 400.8152(5)	Medication; administrative procedures. A child care staff member shall keep all	At the time of the onsite inspection, one expired Epi-Pen was observed.	Violation Established

	medication out of the reach of children and shall return it to the child's parent or destroy it when the parent determines it is no longer needed or it has expired.		
R 400.8330(10)	Food services and nutrition generally. Menus must be planned in advance, dated, and posted in a place visible to parents. Food substitutions must be noted on the menus the day the substitution occurs.	At the time of the onsite inspection, all classrooms were not maintaining a menu for snacks.	Violation Established

Technical Assistance	
Rule Number	Rule
R 400.8380(3)	Roofs, exterior walls, doors, skylights, and windows must be weathertight and watertight and kept in sound condition and good repair.

Bureau Recommendation
Upon receipt of an acceptable corrective action plan, I recommend the no change in the status of the license.

<b>Approved By:</b>			
Erin Kidd <i>Erin M. Kidd</i> Licensing Consultant	04/11/2024 Date		