



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

October 6, 2022

Lisa McNally
Holy Family School
215 Orchard St
Grand Blanc, MI 48439

RE: License #: DC250022622
**Holy Family Preschool and Ext Care
Holy Family School
215 Orchard Street
Grand Blanc, MI 48439**

Dear Ms. McNally:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 10/6/2022, I found *4 violations*. The violations are listed below and explained in the attached report:

- R 400.8131(3) Professional development requirements.
- R 400.8131(5) Professional development requirements.
- R 400.8143(1) Children’s Records.
- R 400.8146(1)(I)(i) Information provided to parents.

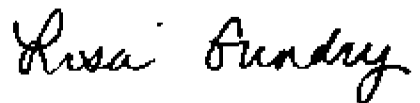
You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Lisa Gundry". The signature is written in a cursive, flowing style.

Lisa Gundry, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
PO Box 30664
Lansing, MI 48909-8164
(810) 931-1220

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC250022622
Licensee Name:	Holy Family School
Licensee Address:	215 Orchard St Grand Blanc, MI 48439
Licensee Telephone #:	(810) 694-9072
Licensee/Designee:	Lisa McNally, Designee
Name of Facility:	Holy Family Preschool and Ext Care
Facility Address:	Holy Family School 215 Orchard Street Grand Blanc, MI 48439
Facility Telephone #:	(810) 694-9072
Original Issuance Date:	04/20/1993
Capacity:	59
Age Range:	Ages 2 years 6 months Thru 12 years
Program Components:	PRESCHOOL SCHOOL AGE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 10/06/2022
 Date of Environmental Health Inspection: 04/30/2022 (commer. kitchen insp)
 Date of Fire Safety Inspection: 08/04/2022
 Date of Lead Hazard Risk Assessment, if applicable: 07/24/2014
 Date of Documentation of Playground Compliance, if applicable: 05/01/2015

		No. of Records Reviewed
No. of children enrolled in care	212	10
No. of staff employed	10	10
No. of volunteers	0	0
No. of children present at time of inspection	29	
No. of staff present at time of inspection	6	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	29	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Rooms 5, 30 and 36
 Approved Program Director: Lisa McNally
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8131

Professional development requirements.

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

On October 06, 2022, 6 of the reviewed staff files showed that they had not completed the shaken baby/head trauma training before caring for children. Program Director Lisa McNally stated that she was unaware that all child care staff needed this training. She agreed to have them complete this as soon as possible.

R 400.8131

Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

On October 06, 2022, 6 of the reviewed staff files showed that they had not completed the required trainings (above) within 90 days of hire. Ms. McNally stated that she was unaware that all of the staff needed this training. She agreed to have them complete this as soon as possible.

R 400.8143

Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and

signed by the child's parent. The center shall keep it on file and accessible in the center.

At the time of the inspection, the children in Ms. McNally's class did not have a completed child information card. Ms. McNally explained that much of this information was on the registration form used by the school's preschool enrollment, but not all of the required information was being captured. She agreed to complete a child information card on all of the enrolled children in her classroom.

R 400.8146

Information provided to parents.

(1) A center shall provide a written information packet to each parent enrolling a child that includes at least all of the following:

(l) Notice of the availability of the center's licensing notebook. The notice must include all of the following:

(i) The licensing notebook contains all the licensing inspection and special investigation reports and related corrective action plans for the last 5 years.

At the time of the inspection, the extended care children's class did not have the licensing notebook notification form being completed. Ms. McNally stated that they were not aware that the extended care children needed this form, but they would complete this right away.

At the time of the inspection, I provided Ms. McNally technical assistance and consultation on the following rules:

- Thermometer's in all of the refrigerator's
- Documenting annual staff reviews/orientations that are being completing
- Maintaining the background check website accurately with all current staff

A corrective action plan was requested and approved on 10/06/2022. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.

Lisa Gundry

10/07/2022

Lisa Gundry
Licensing Consultant

Date