



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

April 18, 2023

Sarah Bushey  
St Robert School  
214 E Henry St  
Flushing, MI 48433

RE: License #: DC250018726  
**St. Robert School Pre-K & Extended School Program**  
**214 E Henry St**  
**Flushing, MI 48433**

Dear Ms. Bushey:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 02/27/2023, & 3/16/2023 I found 15 violation(s) listed below and explained in the attached report:

- |                     |  |
|---------------------|--|
| <b>MCL 722.115p</b> | <b>Child care center, group child care home, or family child care home; potential or current child care staff member convicted of crime.</b> |
| <b>R 400.8112</b>   | <b>Comprehensive background check; fingerprinting.</b>   |
| <b>R 400.8125</b>   | <b>Staff; volunteer; requirements.</b>   |
| <b>R 400.8128</b>   | <b>Staff; volunteer; tuberculosis.</b>   |
| <b>R 400.8131</b>   | <b>Professional development requirements.</b>  |
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- R 400.8131 Professional development requirements.
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- R 400.8134 Hand washing.
- R 400.8152 Medication; administrative procedures.
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- R 400.8161 Emergency procedres.
- R 400.8325 Sanitization.

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Erin Kidd, Licensing Consultant  
 Child Care Licensing Bureau  
 611 W. Ottawa St.  
 P.O. Box 30837  
 Lansing MI, 48909-8164  
 (810) 931-1786

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC250018726
<b>Licensee Name:</b>	St Robert School
<b>Licensee Address:</b>	214 E Henry St Flushing, MI 48433
<b>Licensee Telephone #:</b>	(810) 659-2503
<b>Licensee/Designee:</b>	Sarah Bushey
<b>Name of Facility:</b>	St. Robert School Pre-K & Extended School Program
<b>Facility Address:</b>	214 E Henry St Flushing, MI 48433
<b>Facility Telephone #:</b>	(810) 659-2503
<b>Original Issuance Date:</b>	03/11/1985
<b>Capacity:</b>	91
<b>Age Range:</b>	Ages 3 years 0 months Thru 12 years
<b>Program Components:</b>	PRESCHOOL BEFORE/AFTER SCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 02/27/2023, 03/16/2023  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: School Fire Sign Off 02/01/2023  
 Date of Lead Hazard Risk Assessment, if applicable: 10/14/2016  
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care		62 10
No. of staff employed		7 7
No. of volunteers		3 3
No. of children present at time of inspection		20
No. of staff present at time of inspection		5
No. of volunteers present at time of inspection		0
No. of children interviewed/observed		20
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Rooms 1, 2, 3, 20, 21, 22, 23, Cafeteria, Gym, Library  
 Approved Program Director: Sarah Bushey  
 Approved Central Administrator: None  
 Approved Variances: No  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**MCL 722.115p**      **Child care center, group child care home, or family child care home; potential or current child care staff member convicted of crime.**  
**(1) Except as provided in section 5n(14) and (15), a child care center, group child care home, or family child care home shall not allow an individual to be a child care staff member without requesting a criminal history check as required by section 5n.**

At the time of the onsite inspection, child care staff member, Anne Stankiewicz, was lacking a completed criminal history check as required by section 5n. Ms. Stankiewicz was hired August of 2022.

**REPEAT VIOLATION ESTABLISHED**  
**Interim Report dated 12/17/2019**  
**Corrective Action Plan Dated 12/17/2019**

**R 400.8112**      **Comprehensive background check; fingerprinting.**

**(2) An applicant or licensee shall do all of the following:**

**(a) Ensure that each individual who requires an eligibility determination under subrule (1) of this rule completes, signs, and submits all of the information required in subrule (5) of this rule, and in subrule (6) of this rule if applicable, on a form prescribed by the department. The forms are available on the department's website for the child care background check system, [www.michigan.gov/ccbc](http://www.michigan.gov/ccbc). The form or forms must be signed and dated prior to the individual's appointment to be fingerprinted.**

At the time of the onsite inspection, a completed consent and disclosure form was not on file for every child care staff member at the facility.

**R 400.8125**      **Staff; volunteer; requirements.**

**(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:**

**(a) The individual is aware that abuse and neglect of children is against the law.**

**(b) The individual has been informed of the center's policies on child abuse and neglect.**

(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

At the time of the onsite inspection, the signed child abuse and neglect reporting procedures were unable to be located for all child care staff members.

**R 400.8128                    Staff; volunteer; tuberculosis.**

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

At the time of the onsite inspection, verification of freedom from communicable tuberculosis was unable to be located for all child care staff members.

**R 400.8131                    Professional development requirements.**

(10) All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.

At the time of the onsite inspection, 50% of the child care staff members who work directly with child care children were not trained in first aid and pediatric, child and adult cardiopulmonary resuscitation.

**R 400.8131                    Professional development requirements.**

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

At the time of the onsite inspection, Megan Walser, child care staff member was lacking the 2022 Health and Safety Refresher training. Bonnie Belott, child care staff member was lacking the 2020, 2021 and 2022, Health and Safety Refresher trainings. Sarah Bushy, Program Director/Licensee designee was lacking the 2020, 2021, and 2022, Health and Safety Refresher trainings. Jacqueline Winchester, Hannah Turchi and Diane Neumann unsupervised volunteers were lacking the 2020, 2021, and 2022, Health and Safety Refresher trainings.

**REPEAT VIOLATION ESTABLISHED**

**LSR dated 01/07/2021**

**Corrective Acton Plan dated 01/06/2021**

**Interim Report Dated 02/01/2022**

**Corrective Action Plan dated 02/01/2022**

**R 400.8131**

**Professional development requirements.**

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

At the time of the onsite inspection, Jacqueline Winchester, Hannah Turchi, and Diane Neumann unsupervised volunteers were lacking training in prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

Sarah Bushy, Program Director/license designee, and Amanda Davis, child care staff member, were lacking training in prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

**REPEAT VIOLATION ESTABLISHED**

**Interim Report Dated 02/01/2022**

**Corrective Action Plan dated 02/01/2022**

**R 400.8131**

**Professional development requirements.**

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

At the time of the onsite inspection, Jacqueline Winchester, Hannah Turchi, and Diane Neumann unsupervised volunteers were lacking training in prevention and control of infectious disease training, including immunizations.

Sarah Bushy, Program Director/license designee, and Amanda Davis, child care staff member, were lacking training in prevention and control of infectious disease training, including immunizations.

**REPEAT VIOLATION ESTABLISHED**  
**Interim Report Dated 02/01/2022**  
**Corrective Action Plan dated 02/01/2022**

**R 400.8131            Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

At the time of the onsite inspection, Jacqueline Winchester, Hannah Turchi, and Diane Neumann unsupervised volunteers were lacking training in:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development

Sarah Bushy, Program Director/license designee, and Amanda Davis, child care staff member, were lacking training in:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development

**REPEAT VIOLATION ESTABLISHED**  
**Interim Report Dated 02/01/2022**  
**Corrective Action Plan dated 02/01/2022**

**R 400.8131            Professional development requirements.**

- (6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:
- (a) Child development and learning.
  - (b) Health, safety, and nutrition.
  - (c) Family and community collaboration.
  - (d) Program management.
  - (e) Teaching and learning.
  - (f) Observation, documentation, and assessment.
  - (g) Interactions and guidance.
  - (h) Child care center administrative rules.

At the time of the onsite inspection, all child care staff members did not have verification on file at the facility for 16 hours of annual professional development.

**R 400.8134            Hand washing.**

(3) Staff and volunteers shall ensure that children wash their hands at all of the following times:

(a) Before meals, snacks, or food preparation experiences.

At the time of the onsite inspection, I observed the extended day program did not wash their hands prior to afternoon snack. Child care staff member utilized hand sanitizer with child care children.

**R 400.8152            Medication; administrative procedures.**

(4) Prescription medication must have the pharmacy label indicating the physician's name, child's first and last name, instructions, name and strength of the medication, and must be given according to those instructions.

At the time of the onsite inspection, I observed one epi pen in the preschool classroom did not have a pharmacy label indicating the physician's name, child's first and last name, instructions, name, and strength of the medication.

**R 400.8152            Medication; administrative procedures.**

(5) A child care staff member shall keep all medication out of the reach of children and shall return it to the child's parent or destroy it when the parent determines it is no longer needed or it has expired.

At the time of the onsite inspection, I observed one epi pen in the preschool classroom was stored in a backpack within reach of child care children.

**R 400.8161            Emergency procedres.**

(1) Written procedures for the care of children and staff for each of the following emergencies must be developed and implemented:

(c) Other natural or man-made disasters.

At the time of the onsite inspection, emergency plans were not in place for natural or man-made disasters.

**R 400.8325**

**Sanitization.**

(1) All tableware, utensils, food contact surfaces, and food service equipment must be thoroughly washed, rinsed, and sanitized after each use. Multi-purpose tables must be thoroughly washed, rinsed, and sanitized before and after they are used for meals or snacks.

At the time of the onsite inspection, I observed tables in the extended day room were not washed, rinsed and sanitized prior to usage for snack. The tables were sanitized.

- On March 16, 2023, I provided technical assistance to Sarah Bushey, program director/licensee designee, regarding labeling all lunch boxes and water bottles with the child's first name, last name, and the date. All child emergency cards need admission dates and a response in the allergy/special needs section. Items hanging from the ceiling need to be removed. The Written Information Document Form need to be updated to the most current version.

**IV. RECOMMENDATION**

I recommend issuance of a regular license to the child care center (capacity 91)

*Erin M. Kidd*

April 18, 2023

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Erin Kidd  
Licensing Consultant

Date