



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

January 6, 2022

Sarah Bushey  
St Robert School  
214 E Henry St  
Flushing, MI 48433

RE: License #: DC250018726  
**St. Robert School Pre-K & Extended School Program**  
**214 E Henry St**  
**Flushing, MI 48433**

Dear Ms. Bushey

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 01/05/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

The violations that were found are:

**R 400.8131 Professional development requirements.**

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

At the time of the onsite inspection, child care staff members Sarah Bushey, Bonnie Belott, and Dina Walker, did not complete health and safety refresher courses in years 2020 or 2021.

**REPEAT VIOLATION ESTABLISHED**  
**Renewal Report dated 01/07/2021**  
**Corrective Action plan dated 01/06/2021**

**R 400.8131**

**Professional development requirements.**

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

At the time of the onsite inspection, child care staff members Sarah Bushey, Bonnie Belott, Michelle Blankenship, Megan Walser and Dina Walker, did not have verification on file at the facility of training in abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

**R 400.8131**

**Professional development requirements.**

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

At the time of the onsite inspection, child care staff members Sarah Bushey, Bonnie Belott, Michelle Blankenship, Megan Walser and Dina Walker, did not have verification on file at the facility of training in prevention and control of infectious disease training, including immunizations.

**R 400.8131**

**Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.

- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

At the time of the onsite inspection, child care staff members Sarah Bushey, Bonnie Belott, Michelle Blankenship, Megan Walser and Dina Walker, did not have verification on file at the facility of training in:

- Administration of medication.
- Prevention of and response to emergencies due to food and allergic reactions.
- Building and physical premises safety.
- Emergency preparedness and response planning.
- Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- Precautions in transporting children, if applicable.
- Child development.

**R 400.8182                      Ratio and group size requirements.**

(5) Children who have reached 45 months of age may, when developmentally appropriate, be enrolled in a 4-year-old classroom with written parental permission. The ratio listed in subrule (3)(d) of this rule applies.

At the time of the onsite inspection, one child who had reached 45 months of age and was enrolled in a 4-year old classroom, did not have written parental permission on file for enrollment in the 4 year old classroom.

- On January 5, 2022, I provided technical assistance to Ms. Bushey regarding accessing CCBC and requirements for new child care staff members (clearances, training, TB testing). I provided Ms. Bushey with a current recall list. I provided Ms. Bushey with technical assistance regarding posting snack menus and adding admission dates to child emergency cards. Ms. Bushey is in the process of becoming approved as a program director and will submit her transcripts and licensee designee form to the department as soon as possible.

On 01/05/2022, you gave us an acceptable written corrective action plan.

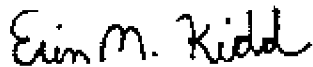
| <b>During calendar year 2021:</b>   | <b>Total</b> |
|---|--------------|
| Number of serious injuries that occurred in facility.   | <b>0</b>     |
| Number of deaths that occurred in the facility.   | <b>0</b>     |
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | <b>0</b>     |

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Erin Kidd, Licensing Consultant  
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