



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

October 27, 2022

Nancy Gallagher
St John Vianney Day Care
2319 Bagley
Flint, MI 48504

RE: License #: DC250017796

RE: SI LOG #: **St John Vianney Day Care
2319 Bagley St
Flint, MI 48504**

Dear Ms. Gallagher:

This letter is to advise you that the 10/27/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

| Violation cited | Noncompliance observed | Plan to correct | Date to be completed |
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| R400.8110(6) Applicant; licensee; licensee designee; requirements. | There were no staff records available for review. | Licensee will maintain accurate arrival and departure times of all staff members and maintain onsite for review. | 10/19/2022 |
| R400.8112(1)(c) Comprehensive background check; fingerprinting | The center has a child care staff member Kayla Neuman who is not cleared through the comprehensive background check. | Licensee will ensure all individuals working at the child care center have been cleared through CCBC. | 10/19/2022 |
| R400.8112(2)(e) Comprehensive background check; fingerprinting | The center has several individuals still connected in the CCBC who are no | Licensee will ensure all individuals who are no longer employed at the center are | 10/19/2022 |

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| | longer working at the center. | disconnected in the CCBC portal at the time of their departure. | |
| R400.8125(a)(b)(c) Staff; volunteer; requirements | There are four staff; Nancy Gallagher, Ashley Lince, Alyssa Lince, and Kayla Neuman who do not have signed statements regarding child abuse and neglect on file for review. | Licensee will ensure all child care staff members, including program directors have a signed statement regarding knowledge of abuse and neglect being against the law, they are mandated reporters and required to immediately report suspicions of abuse/neglect, and that they have been informed of the center's policies on child abuse and neglect. | 10/30/2022 |
| R400.8128 Staff; Volunteer; tuberculosis | There was no documentation regarding TB testing for any staff; Nancy Gallagher, Ashley Lince, Alyssa Lince, Kayla Neuman, Karintha Bell, and Mary Grace Stearns. | Licensee shall keep on file at center evidence to verify each child care staff member and volunteer is free from TB. | 10/30/2022 |
| R400.8131(6) Professional development | The following staff did not have verification of sufficient training hours in 2020 or 2021 onsite for review or on MiRegistry: Nancy Gallagher, Ashley Lince, Alyssa Lince, Kayla Neuman, Karintha Bell, and Mary Grace Stearns. | Licensee will ensure all child care staff members have completed 16 clock hours of professional development annually. | 10/19/2022 |
| R400.8131 (10) Professional development | The following staff did not have adult or pediatric CPR/First aid certification or proof of training: Nancy Gallagher, Ashley Lince, Alyssa Lince, Kayla Neuman. The following staff did not have adult CPR/First Aid certification or proof of training; | Licensee will ensure all child care staff members are trained in adult and pediatric CPR/First aid, and that 1/2 of all staff are certified in it. Documentation must be kept onsite for review. | 10/30/2022 |

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| | Karintha Bell, and Mary Grace Stearns. | | |
| R400.8131 (11) Professional development | The following staff did not have verification of sufficient training hours in 2020 or 2021 onsite for review or on MiRegistry: Nancy Gallagher, Ashley Lince, Alyssa Lince, Kayla Neuman, Karintha Bell, and Mary Grace Stearns. | Licensee will keep all documentation of annual training hours onsite for review. | 10/19/2022 |
| R400.8143 (1) Child's records | 12 of 26 child information cards were not completely filled out or not signed, including no information regarding special needs allergies, doctors name, doctors phone numbers, date of admission, or permission to seek emergency medical treatment. | Licensee will ensure all child information cards are filled out completely, signed and dated by child's parent, it shall be kept on file and accessible. | 10/19/2022 |
| R400.8143 (3) Child's records | Four of nine child records did not immunization records or an appropriate waiver. | Licensee will ensure all children under school age, at initial attendance, shall obtain, keep on file, and make accessible a certificate of immunizations or a waiver. | 10/30/2022 |
| R400.8143 (6) Child's records | Seven of nine child records did not have a medical on file signed by a physician or physician's designee. | Licensee shall ensure that within 30 days of initial attendance at the center, all children under school age have a physical signed by a physician or a physician's designee. | 10/30/2022 |
| R400.8143 (8) Child's records | 10 of 10 child records for school age children did not have the required written documentation from a parent regarding | Licensee shall ensure upon enrollment and annually thereafter, a signed statement from a parent regarding a school age child the following: They child | 10/30/2022 |

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| | health/restriction status, immunizations, and acknowledgement the immunizations or approved waiver are on file with child's school. | is in good health, and activity restrictions, the immunizations are up to date, and the immunization record or appropriate waiver is on file with the child's school. REPEAT VIOLATION ESTABLISHED LSR 1/12/2021 CAP 1/12/2021 | |
| R400.8152(2) Medication; administrative procedures | There were two children with identified medications (epi-pen and inhaler), however there was not a written permission to administer the medications if needed in the child's file. | Licensee must have a written permission slip to provide medication, prescription or non-prescription. | 10/30/2022 |
| R400.8152 (8) Medication; administrative procedures | All children enrolled did not have the annual permission for nonprescription medication application. | Licensee must annually have written permission from a child's parent for application of; topical nonprescription medication including diapering cream, triple antibiotic, sunscreen, insect repellent. | 10/30/2022 |
| R400.8161 (1) (a-e) Emergency procedures | The emergency plans do not address all the required aspects in the licensing rule book. | Licensee will ensure emergency plans are completed for; fire, tornado, other natural or man-made disasters, serious accident or injury, crisis management including, but not limited to; intruders, active shooters, bomb threats, and other man-made events. | 10/30/2022 |
| R400.8161(2) (a-h) Emergency 2procedures | The emergency plans do not address all the required aspects in the licensing rule book. | Licensee will ensure all plans above on (1) (a-e) have the following: (a) plan for evacuation. (b) A plan for safely moving children to a relocation site. (c) A plan for shelter-in-place. (d) A plan for lockdown. (e) A plan for contacting parents and reuniting | 10/30/2022 |

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| | | families. (f) A plan for how each child with special needs will be accommodated during each type of emergency. (g) A plan for how infants and toddlers will be accommodated during each type of emergency. (h) A plan for how children with chronic medical conditions will be accommodated during each type of emergency. | |
| R400.8161(5) Emergency procedures | The center did not complete a fire drill in the first quarter of 2020. The center did not complete a fire drill in the first, third and fourth quarter of 2021. | Licensee will ensure there is at least one documented fire drill completed per quarter of each calendar year. | 10/19/2022 |
| R400.8161(6) Emergency procedures | The center did not complete two tornado drills in 2021 between March and November. | Licensee will ensure there is at least two documented tornado drills completed between March and November of each calendar year. | 10/19/2022 |
| R400.8380(1) Maintenance of premises | The door under the sink in the school age room is broken and does not close or open properly. | Licensee will ensure all areas of licensed child care are in working and operable condition. | 10/30/2022 |
| R400.8385 Poisonous or toxic materials | There were hazardous and poisonous cleaning items throughout the center in each room accessible to children. | Licensee will ensure all toxic and poisonous materials are not in reach of children, they must be store out of reach of children. | 10/19/2022 |

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

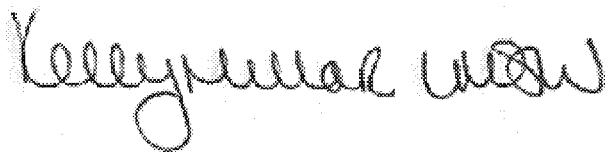
The office provides technical assistance to meet the licensing requirements and consultation to improve services.

Technical Assistance and Consultation

- R400.8113 (13) Program director qualifications; responsibilities
Licensee will ensure the credentials for program director are onsite and available for review.
- R400.8131 (1) Professional development
Licensee will ensure all child care staff members have been provided an orientation of the center's policies and practices and these administrative rules prior to unsupervised contact with children, and retain documentatio onsite.
- R400.8143 (11) Child's records
Licensee will ensure an accurate daily attenance is kept including first, last name, date, time of arrival and time of departure.
- R400.8161(8) Emergency Procedures
Licensee will ensure she trains her child care staff twice a year on emergency procederes, and maintains documentation onsite.
- R400.8164 (3) Telephone services
Licensee will ensure each room licensed has an emergency phone list inlcuding 911, fire, police, and poison control, along with center's physical address and two nearest cross streets identified on it.
- R400.8173(2) Equipment
Licensee will post the most current recall notice onsite.

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in black ink, appearing to read "Kelly Millar". The signature is written in a cursive, somewhat stylized font.

Kelly Millar, LMSW, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
989-385-6683