



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 7, 2022

Shannon Phelps
Kelly Sedwick
Northwest Michigan Community Action Agency Inc
3963 Three Mile Rd
Traverse City, MI 49686

RE: License #: DC240292494
NMCAA Preschool - Alanson
7400 North Street
Alanson, MI 49706

Dear Ms. Sedwick:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 04/07/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the inspection, I reviewed fire safety, sleep equipment, child-child care staff member interactions, tornado/fire drills, MiRegistry trainings, criminal background paperwork, diapering, and programming. The center consists of one classroom. Fourteen children were present during the inspection along with three child care staff members. I found the center compliant with ratio and group sizes. While onsite, I observed nap time, snack time, and free play. All child care staff members were found to be nurturing toward the children. It is evident that the child care staff members are diligent in maintaining and organizing their records. All required individualized plans for children with special needs and chronic medical conditions were completed, and they exceeded expectation with all onsite form requirements.

The center uses the Creative Curriculum by Teaching Strategies to meet the educational needs of the childcare children. I observed children during free play, reading time, and nap time. The classroom provides a dramatic play area and an imaginative play area for the children. The center offers various toys and equipment to assist with enhancing the children's fine gross motor skills. The children have access to a variety of developmentally age-appropriate equipment in the classroom. Child care staff members were wearing face masks during the inspection.

As a result of the inspection, I did not find any rule or law violations.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Codie Mayhew, Licensing Consultant
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