



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

MARLON I. BROWN, DPA
ACTING DIRECTOR

August 30, 2023

Shannon Phelps
Northwest Michigan Community Action Agency Inc
3963 Three Mile Rd
Traverse City, MI 49686

RE: License #: DC240292494
NMCAA Preschool - Alanson
7400 North Street
Alanson, MI 49706

Dear Ms. Phelps:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your licensing notebook, if applicable.

Sincerely,

A handwritten signature in cursive script that reads "Sharon Riebel".

Sharon Riebel, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(231) 262-3833

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC240292494
Licensee Name:	Northwest Michigan Community Action Agency Inc
Licensee Address:	3963 Three Mile Rd Traverse City, MI 49686
Licensee Telephone #:	(231) 947-3780
Administrator/Licensee Designee:	Shannon Phelps, Designee
Name of Facility:	NMCAA Preschool - Alanson
Facility Address:	7400 North Street Alanson, MI 49706
Facility Telephone #:	(231) 548-2261
Capacity:	16
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

The licensee has requested a decrease in capacity from 18 to 16 and to add care on Fridays.

III. Methodology

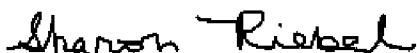
July 27, 2023 Modification Request Received

IV. Description of Findings and Conclusions

The terms of the original license were modified on October 5, 2007, October 27, 2008, January 14, 2009, September 5, 2012, October 21, 2013, September 8, 2017, February 2, 2021, September 13, 2022, and July 27, 2023.

V. Recommendation

I recommend the capacity be decreased to 16 children, and Friday care added to the terms.



08/30/2023

Sharon Riebel
Licensing Consultant

Date