



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ORLENE HAWKS  
DIRECTOR

June 9, 2023

Julie Spencer  
Harbor Light Christian School  
8333 Clayton Rd.  
Harbor Springs, MI 49740

RE: License #: DC240242622  
**Harbor Light Readiness Program**  
**8333 Clayton Road**  
**Harbor Springs, MI 49740**

Dear Ms Spencer:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

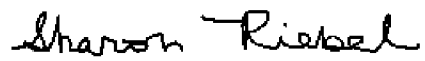
During the inspection, there were no children present. I reviewed children and staff files for required documentation. I also inspected the classroom for health and safety requirements and required postings. When the program resumes in the September, I will return to observe the classroom with children present.

As a result of the renewal inspection on 6/8/2023, I did not find any rule or law violations. You will receive your regular license in the mail.

<b>During calendar year Choose the previous year.:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in black ink that reads "Sharon Riebel". The signature is written in a cursive style with a large, prominent initial 'S'.

Sharon Riebel, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(231) 262-3833

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>LicenseLicense #:</b>	DC240242622
<b>Licensee Name:</b>	Harbor Light Christian School
<b>Licensee Address:</b>	8333 Clayton Rd. Harbor Springs, MI 49740
<b>Licensee Telephone #:</b>	(231) 347-7859
<b>Licensee/Designee:</b>	Julie Spencer, Designee
<b>Name of Facility:</b>	Harbor Light Readiness Program
<b>Facility Address:</b>	8333 Clayton Road Harbor Springs, MI 49740
<b>Facility Telephone #:</b>	(231) 347-7859
<b>Original Issuance Date:</b>	10/08/2001
<b>Capacity:</b>	26
<b>Age Range:</b>	Ages 2 years 6 months Thru 12 years
<b>Program Components:</b>	PRESCHOOL SCHOOL AGE BEFORE/AFTER SCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 06/08/2023  
 Date of Environmental Health Inspection: 02/21/2023  
 Date of Fire Safety Inspection: 02/10/2023  
 Date of Lead Hazard Risk Assessment, if applicable: N/A  
 Date of Documentation of Playground Compliance, if applicable: 10/06/2022

	No. of Records Reviewed	
No. of children enrolled in care	0	10
No. of staff employed	5	5
No. of volunteers	2	2
No. of children present at time of inspection	0	
No. of staff present at time of inspection	4	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	0	

Persons Interviewed: Licensee/Licensee Designee   
 Program Director   
 Caregiving staff

Approved Child Use Space: Classroom E16, Classroom E17, Classroom E18, Classroom W1, the gymnasium, the library, the kitchen, the vestibule, and the music room/chapel are all approved for child use.  
 Approved Program Director: Jessica Paule  
 Approved Central Administrator: None  
 Approved Variances: None  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

The facility is in compliance with all applicable rules and statutes.

**IV. RECOMMENDATION**

I recommend issuance of a regular license to this child care center.

*Sharon Riebel*

06/09/2023

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Sharon Riebel  
Licensing Consultant

Date