



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 26, 2022

Nicole Dixon
Womens Resource Center
Womens Resource Cen
423 Porter St
Petoskey, MI 49770

RE: License #: DC240018051
Childrens Learning Center
423 Porter
Petoskey, MI 49770

Dear Ms. Dixon:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 02/25/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the inspection, I reviewed fire safety, sleep equipment, child records, background check records, MiRegistry Trainings, child-child care staff member interactions, tornado/fire drills, criminal background paperwork, diapering/toileting, and programming. There are three classrooms, and each classroom had a sufficient amount of developmentally appropriate equipment accessible to children. Upon arrival, there were 10 children and four child care staff members present. All child care staff members were wearing face masks. I observed programming, free play, and outdoor play while onsite. All child care staff members were observed engaging with children during activities and being nurturing toward them. The center uses the Creative Curriculum by Teaching Strategies to meet the educational needs of the child care children. The center engages children in various activities and art projects. The children recently completed an art project based off of the Dr. Suess book *Oh, the Places You Go*. There is a large, fenced in outdoor play area located in the back of the center. The outdoor play area features a basketball hoop, a climber with a slide, and various other outdoor play equipment.

The violations that were found are:

R 400.8143 **Children's records.**

(2) Child information cards must be reviewed and updated by parents at least annually and when the center becomes aware of changes.

Ms. Dixon did not ensure that all child information cards were updated by parents annually. During the inspection, I reviewed 15 child information cards. Out of the 15 child information cards, two cards had not been updated since September 2020 and one card had not been updated since June 2020.

Technical Assistance and Consultation were provided on the following:

- R 400.8161(2)(h)- I provided guidance on an emergency plan for a child with chronic asthma.
- R 400.8161(1)(e)- I provided guidance on the Crisis Management plans.

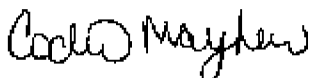
On 02/25/2022, you gave us an acceptable written corrective action plan.

You can find a copy of this confirming letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when confirming letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



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