



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 19, 2023

Nicole Dixon
Womens Resource Center
Womens Resource Cen
423 Porter St
Petoskey, MI 49770

RE: License #: DC240018051

**Childrens Learning Center
423 Porter
Petoskey, MI 49770**

Dear Ms. Dixon:

This letter is to advise you that the 05/16/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

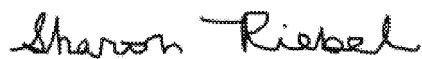
Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8143(6)(c)	The licensee designee, Ms. Dixon, did not ensure all children had a physical evaluation within 30 days of the child's initial attendance, or within the preceding 12 months. Of the 10 children's files I reviewed, two children did not have a physical in the required timelines.	The program director Ms. Dixon will take over monitoring the GSRP student files to ensure all paperwork is completed in the time frame necessary. If student files are found to be incomplete or not in compliance, then Ms. Dixon will work with the GSRP teaching staff to ensure the issue is remedied before the child can continue attending programming.	Immediate/ ongoing

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in black ink that reads "Sharon Riebel". The signature is written in a cursive, flowing style.

Sharon Riebel, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(231) 262-3833