



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 26, 2022

Nicole Dixon
Womens Resource Center
423 Porter St
Petoskey, MI 49770

RE: License #: DC240018051

**Childrens Learning Center
423 Porter
Petoskey, MI 49770**

Dear Ms. Dixon:

This letter is to advise you that the 02/25/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8143(2)	During the inspection, I reviewed 15 child information cards. Out of the 15 child information cards, two cards had not been updated since September 2020 and one card had not been updated since June 2020.	Ms. Dixon reported that she will have parents review and update all child information cards which need to be updated. To maintain compliance, the program director will have parents review and update cards in August and January each year.	03/18/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,

A handwritten signature in cursive script that reads "Codie Mayhew".

Codie Mayhew, Licensing Consultant
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